

**RIALTO UNIFIED SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education**  
**Dr. John R. Kazalunas Education Center**  
**182 East Walnut Avenue**  
**Rialto, California**

**NANCY G. O'KELLEY**  
President

**JOSEPH W. MARTINEZ**  
Clerk

**EDGAR MONTES**  
Member



**DINA WALKER**  
Vice President

**JOSEPH AYALA**  
Member

**NATALIE BACA**  
Student Board Member

**CUAUHTÉMOC AVILA, ED.D.**  
Superintendent

**February 24, 2016**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

**AGENDA**

- A. OPENING**  
**Call to Order – 5:30 P.M.**

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

**CLOSED SESSION**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Public Employee Employment/Discipline/Dismissal/Release/  
Reassignment of Employees (Government Code section 54957)

**Administrative Appointments:**

- Elementary Principal

2. Student Expulsions/Reinstatements/Expulsion Enrollments

3. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, and Tom Haldorsen, Associate Superintendent, Personnel Services

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Pursuant to Paragraph (1) of Subdivision (d) of Government Code Section 54956.9:

Rialto Unified School District v. Project Management and Integration Service, LLC (Case No. CIVDS1518115)

Rialto Unified School District v. Educational Consulting Services, Inc., et al. (Case No. CIVDS1518116)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_ Time:\_\_\_\_\_

**ADJOURNMENT OF CLOSED SESSION**

Moved\_\_\_\_\_ Seconded\_\_\_\_\_ Vote\_\_\_\_\_ Time\_\_\_\_\_

**OPEN SESSION RECONVENED – 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**PRESENTATION BY GARCIA ELEMENTARY SCHOOL**

**REPORT OUT OF CLOSED SESSION**

**ADOPTION OF AGENDA**

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

**B. PRESENTATIONS**

1. DSAC High School Report

2. REA, CSEA, RSMA "Employees of the Quarter"
3. Governor's Proposed Budget Fiscal Year 2016-2017 presented by Mohammad Z. Islam, Associate Superintendent, Business Services, and Diane Romo, Senior Director, Fiscal Services
4. Special Education Strategic Plan presented by Dr. Paulette Koss

**C. COMMENTS**

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.
2. Public Comments on Agenda Items: Any person wishing to speak on any item **on** the Agenda will be granted three minutes.
3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).
4. Comments from the Superintendent
5. Comments from Members of the Board of Education

**D. PUBLIC HEARING - None**

**CONSENT CALENDAR ITEMS**

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

**Approve Consent Calendar Items (Ref. E – J)**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Preferential Vote by Student Board Member: Aye: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**E. MINUTES**

1. Approve the minutes of the Regular Board of Education Meeting held February 10, 2016. (Ref. E 1.1-15)

**F. GENERAL FUNCTIONS CONSENT ITEMS**

1. First reading of **revised** Board Policy 1312.3(a-g); Philosophy-Goals-Objectives and Comprehensive Plans: Uniform Complaint Procedures.  
(Ref. F 1.1-7)
2. First reading of **revised** Board Policy 6141.5(a-c); Instruction: Advanced Placement.  
(Ref. F 2.1-3)
3. First reading of **revised** Board Policy 6146.1(a-j); Instruction: High School Graduation Requirements.  
(Ref. F 3.1-10)
4. First reading of **new** Board Policy 6152.1(a-c); Instruction: Placement in Mathematics Courses.  
(Ref. F 4.1-3)

**G. INSTRUCTION CONSENT ITEMS**

1. Approve the list of CTE/ROP Advisory Committee Members for the 2015-2016 school year.  
(Ref. G 1.1-6)
2. Ratify the approval of the recommendation made by the Senior Director, Student Services, to grant an exemption from all physical activities for Student No. 618801, 196351 and 2124231 for the 2015-2016 school year.  
(Ref. G 2.1)
3. Approve twenty-one (21) members of the Rialto High School Varsity Cheerleading Squad and four (4) advisors/chaperones, to attend the USA Nationals Cheerleading Competition, March 17-20, 2016, at the Anaheim Convention Center, Anaheim, California.  
(Ref. G 3.1)
4. Approve the attendance of three (3) athletes and three (3) coaches from Rialto High School to attend the CIF State Wrestling finals at the Rabobank arena in Bakersfield, California, on March 4-5, 2016.  
(Ref. G 4.1)
5. Approve the attendance of twenty (20) student athletes and three (3) coaches from Rialto High School to play doubleheader varsity softball games against Arroyo Grande High School in Arroyo Grande, California, on March 4-5, 2016.  
(Ref. G 5.1)
6. Accept the grant award from "California Every Kid Healthy" from Action for Healthy Kids, in the amount of \$2,400.00 for supplemental supplies for Boyd Elementary School's SPARK physical education program.  
(Ref. G 6.1)

7. Accept the grant award from Lewis Family Playhouse, Play Partners, with U.S. Bank, in the amount of \$528.00 for the fee waiver for sixty-six (66) Boyd Elementary School third grade students. (Ref. G 7.1)
8. Accept the grant award for Boyd Elementary School from the "Target Field Trip Grant" from Target in Partnership With Scholarship America in the amount of \$700.00 for a third grade performing arts field trip. (Ref. G 8.1)

**H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from January 25, 2016 through February 9, 2016 (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the donations from First Financial, Wells Fargo Community Support Campaign, OhioPyle Prints, Inc., Box Tops for Education, Lifetouch National School Studios, The Way Bible Fellowship, Arrowhead United Way, Ross Stores, Assembly Member Cheryl R. Brown, The Light International Outreach, Ralph's Grocery Company, Stater Bros. Markets, Mimi's Café, California Institution Women's Prison, In-N-Out Burger, Santa Claus, Inc., and Loma Linda University Trauma Support Services. (Ref. H 2.1-2)
3. Accept grant awards from Rialto City Water - \$41,300.00, West Valley Water District - \$62,500.00, Colton City Water - \$21,600.00, and the San Bernardino Municipal Water Department - \$15,000.00, for a total of \$140,400.00 in grants, through the California Institutional Turf Replacement Program, Proposition 84, for the removal of turf at sixteen (16) school sites to be replaced with orchards and gardens. (Ref. H 3.1)
4. Approve the use of the Corona-Norco Unified School District Bid Number 14/15-010 for the purchase of musical instruments for the 2015/2016 through 2017/2018 Fiscal Years, pursuant to Public Contract Code 20118. (Ref. H 4.1)
5. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546. (Ref. H 5.1)
6. Ratify an agreement with Cal State TEACH for mentoring opportunities for student teachers effective January 1, 2016 through December 31, 2019. (Ref. H 6.1)

7. Approve participation of approximately seventy (70) fifth grade students, two (2) staff members, and twelve (12) parent chaperones from Fitzgerald Elementary School to attend the outdoor education camp at Pathfinder Outdoor Science School in Idyllwild, California, April 6-8, 2016. (Ref. H 7.1)
8. Approve approximately fifty (50) fifth grade students, three (3) staff members, and five (5) parent chaperones from Preston Elementary School to participate in the outdoor education camp at Pathfinder Outdoor Science School in Idyllwild, California, April 6-8, 2016. (Ref. H 8.1)

**I. FACILITIES PLANNING CONSENT ITEMS**

1. Accept the work completed by February 2, 2016, by ABBCO Services, Inc., for all work required in connection with the Jehue Middle School Classroom Additions Project, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 1.1)
2. Accept the work completed by January 8, 2016, by PA Thompson Engineering, Inc., for all work required in connection with network upgrades and wireless installation (Internal Connections E-Rate Year 15 Project) at the Milor High School Campus, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 2.1)

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1148 for classified and certificated employees. (Ref. J 1.1-3.2)
4. Adopt Resolution No. 15-16-46 authorizing the Associate Superintendent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified employment criteria for the position. (Ref. J 4.1)

**K. DISCUSSION/ACTION ITEMS**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

1. Approve filing an application with Southern California Edison for On-Bill Financing of up to \$1 Million to upgrade outdoor lighting fixtures with LED energy efficient devices for up to 24 schools/sites to supplement Energy Expenditure Plan (EEP No. 3). (Ref. K 1.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

2. Adopt Resolution No. 15-16-43 to approve an agreement with CalPERS (California Public Employees' Retirement System) for the establishment of a prefunding plan for Other Post-Employment Benefits (OPEB) in the California Employers' Retiree Benefit Trust (CERBT) Program. (Ref. K 2.1-3)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

3. Adopt Resolution No. 15-16-44 authorizing the Delegation of Authority to Request Disbursements from the California Employers' Retiree Benefit Trust (CERBT) Program to the Associate Superintendent of Business Services and the Senior Director of Fiscal Services. (Ref. K 3.1-2)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

4. Approve the establishment of Fund 71-Retiree Benefit Fund to account for the activity in the California Employers' Retiree Benefit Trust (CERBT) Program. (Ref. K 4.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

5. Approve entering into an Option Agreement with American Tower Corporation wherein American Tower Corporation will pay the District a lump-sum payment of \$224,000.00 to purchase a perpetual easement for the cellular tower located on the Rialto Middle School property. (Ref. K 5.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

6. Deny the request from the City of Rialto to exchange Parcel 1 and Parcel 3 of the old Rialto Middle School (Cesar Chavez/Dolores Huerta Center for Education) site for the City-owned Dollahan Elementary School site.  
(Ref. K 6.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

7. Approve the recommendations of the Administrative Hearing Panel (AHP):

**STIPULATED:**

Case Number:  
15-16-19

**REINSTATEMENT OF EXPULSION**

Case Number:  
15-16-2

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

8. The Rialto Unified School District Board of Education votes for the following as Delegate(s) to the California School Boards Association Delegate Assembly:

**Candidates:** (Vote for no more than **seven** candidates)

*\*denotes incumbent*

- \_\_\_\_\_ Joyce Chamberlain (Victor ESD)
- \_\_\_\_\_ Niccole Childs (Hesperia USD)
- \_\_\_\_\_ Barbara J. Dew (Victor Valley Union HSD)\*
- \_\_\_\_\_ Cathline Fort (Etiwanda ESD)\*
- \_\_\_\_\_ Caryn Payzant (Alta Loma ESD)\*
- \_\_\_\_\_ Barbara Schneider (Helendale SD)\*
- \_\_\_\_\_ Jane Dundas Smith (Yucaipa-Calimesa Jt. USD)\*
- \_\_\_\_\_ Donna West (Redlands USD)\*

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_



**L. ADJOURNMENT**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Preferential Vote by Student Board Member: Aye: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Time** \_\_\_\_\_

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, March 9, 2016, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

\*Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

**E MINUTES**

**MINUTES  
REGULAR MEETING OF THE BOARD OF EDUCATION  
RIALTO UNIFIED SCHOOL DISTRICT  
DR. JOHN R. KAZALUNAS EDUCATION CENTER  
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

**February 10, 2016**

**A. OPENING**

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 5:32 p.m. by President O'Kelley at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Nancy G. O'Kelley, President; Dina Walker, Vice President; Joseph W. Martinez, Clerk; Joseph Ayala, Member; and Edgar Montes, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Edward D'Souza, Ph.D., Associate Superintendent, Secondary Instruction; Jasmin Valenzuela, Associate Superintendent, Elementary Instruction; Tom Haldorsen, Associate Superintendent, Personnel Services; and Mohammad Z. Islam, Associate Superintendent, Business Services. Also present was Rosie Williams, Executive Secretary.

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

There were no comments.

**CLOSED SESSION**

President O'Kelley made a correction to the job title on the Closed Session portion of the Agenda. The correction read: Lead Custodian instead of Custodial Supervisor.

Upon a motion by Member Montes, seconded by Member Ayala and approved by a unanimous 5-0 vote, the Board of Education entered into Closed Session at 5:35 p.m. to consider and discuss the following items:

(Ref. E 1.1)

1. Public Employee Employment/Discipline/Dismissal/Release/  
Reassignment of Employees (Government Code section 54957)

**Supervisory Appointments:**

- Coordinator, Health Services
- ~~Custodial Supervisor~~ **Lead Custodian**

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: Cuauhtémoc Avila, Ed.D.,  
Superintendent, and Tom Haldorsen, Associate Superintendent,  
Personnel Services  
Employee organizations: California School Employees Association,  
Chapter 203 (CSEA), Rialto Education Association (REA),  
Communications Workers of America (CWA)
4. Review Liability Claim Numbers 15-16-06 and 15-16-07.
5. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION.  
Pursuant to Paragraph (1) of Subdivision (d) of Government Code Section  
54956.9:

Rialto Unified School District v. Project Management and Integration  
Service, LLC (Case No. CIVDS1518115)

Rialto Unified School District v. Educational Consulting Services, Inc., et  
al. (Case No. CIVDS1518116)

**ADJOURNMENT OF CLOSED SESSION**

Upon a motion of Clerk Martinez, seconded by Member Montes, and passed by a  
unanimous 5-0 vote, Closed Session adjourned at 7:10 p.m.

**OPEN SESSION RECONVENED – 7:11 P.M.**

Members present: Nancy G. O'Kelley, President; Dina Walker, Vice President;  
Joseph W. Martinez, Clerk; Joseph Ayala, Member; Edgar Montes, Member; and  
Natalie Baca, Student Board Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Edward  
D'Souza, Ph.D., Associate Superintendent, Secondary Instruction; Jasmin  
Valenzuela, Associate Superintendent, Elementary Instruction; Tom Haldorsen,  
Associate Superintendent, Personnel Services; and Mohammad Z. Islam,

(Ref. E 1.2)

Associate Superintendent, Business Services. Also present was Rosie Williams, Executive Secretary, and Fritz Gertsch, Interpreter, American Language Services.

## **PLEDGE OF ALLEGIANCE**

Samantha Alvarado, 5<sup>th</sup> grade Fitzgerald Elementary School student, led the Pledge of Allegiance.

## **PRESENTATION BY FITZGERALD ELEMENTARY SCHOOL**

Ms. Stephanie Lee's 5<sup>th</sup> grade class recited a poem about Black History Month entitled, "*Today Is Ours.*" They then performed, "*Favorite Things.*"

## **REPORT OUT OF CLOSED SESSION**

Superintendent Avila reported that in Closed Session the Board of Education, by a unanimous 5-0 vote, took the following action:

- Accepted the supervisory appointment of Paul Carter as Lead Custodian.
- Accepted the administrative appointment of Brenda Rios as Coordinator, Health Services.

## **ADOPTION OF AGENDA**

President O'Kelley announced that the following amendments need to be made to the Agenda:

Under **PRESENTATIONS**, item 4. Presentation by Tiffany Santos, Attorney, Fagen Friedman Fulfrost LLP, regarding the Transforming Lives Charter School Petition was deleted.

On item (Ref. G 8.1) ***Submitted by: Arnie Ayala was corrected to read Submitted by: Rhea McIver Gibbs.***

Upon a motion by Member Ayala seconded by Clerk Martinez, the Agenda was adopted, as amended, by a unanimous 5-0 vote by the Board of Education.

**B. PRESENTATIONS**

1. DSAC Middle School Report

The following DSAC students shared activities held at their schools:

Destiny Lopez, Rialto Middle School  
Zaria Matthews, Kolb Middle School  
Valarie Fragoso, Frisbie Middle School  
Noel Marin, Jehue Middle School  
Katelyn Brown, Kucera Middle School

2. Rialto High School Cheer Squad – State Championship Recognition

Clerk Martinez and Member Ayala presented Certificates of Recognition to the Rialto High School Cheer Squad and the Rialto High School Activities Director, Mrs. Kristy Streff, for placing first at the CheerPros State Championships in Ontario, California, on January 24, 2016.

3. Family Leadership Institute Presentation by Linda Miner, Director, Categorical Programs/Special Programs

Jasmin Valenzuela, Associate Superintendent, Elementary Instruction, conducted a PowerPoint presentation sharing information on the Family Leadership Institute held on December 1-4, 2015, in Clark County, Nevada. The PowerPoint presentation is attached – see pages (Ref. E 1.11) – (Ref. E 1.15).

**This presentation was deleted.**

~~4. Presentation by Tiffany Santos, Attorney, Fagen Friedman Fulfrost LLP, regarding the Transforming Lives Charter School Petition~~

**C. COMMENTS**

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

Mark Moran, Teamster's Joint Council 42, requested to participate in our future Career Day events to educate students regarding union jobs for students who may not be attending college.

Scott Sparks, Eisenhower High School Principal, shared that Eisenhower High School received three golden footballs from the NFL in honor of the three students who graduated from Eisenhower High School and went on

(Ref. E 1.4)

to play in the Super Bowl. Mr. Sparks shared that they will be holding an Inaugural Golf Tournament with proceeds going to their sports programs. He invited the Board to attend and/or to donate. He also shared that the Rialto Fire Department and AMR accomplished training 2,100 Eisenhower High School students in Compression-Only CPR.

David Phillips, parent, shared his concerns regarding the traffic and safety issues at Dollahan Elementary.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

David Phillips, parent, spoke in support of Transforming Lives Charter School.

Danielle Willis, also spoke in support of Transforming Lives Charter School.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA). Rialto School Managers Association (RSMA)

Lisa Lindberg, REA President, praised Deborah Bunger, Rialto High School Special Education teacher, for working with The Quilts of Valor Foundation. This organization presented 15 quilts for 15 Rialto High School staff members who have served in the military. Ms. Lindberg also stated that if any Charter School were to come to RUSD she would be more than happy to welcome the teachers into their Association.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

#### **D. PUBLIC HEARING**

##### **PUBLIC INFORMATION**

1. Williams Inspection Reports – 2015-2016 Second Quarterly Report.

## **CONSENT CALENDAR ITEMS**

Upon a motion by Clerk Martinez, seconded by Vice President Walker, Items E – J were approved by the Student Board Members preferential vote, and a unanimous 5-0 vote by the Board of Education.

### **E. MINUTES**

1. Approve the minutes of the Regular Board of Education Meeting held on January 20, 2016.
2. Approve the minutes of the Special Board of Education Meeting held on January 23, 2016.

### **F. GENERAL FUNCTIONS CONSENT ITEMS - None**

### **G. INSTRUCTION CONSENT ITEMS**

1. Approve twenty-five (25) middle school students, sixty-six (66) elementary school students, and four (4) teachers to attend the Classroom on Wheels project of the California Association for the Gifted (CAG) annual conference to be held in Palm Springs, California, on February 26, 2016.
2. Approve the acceptance of the FEDCO Classroom Enrichment Fund Grant, California State Polytechnic University, Pomona, in the amount of \$1,000.00, offered to Eisenhower High School, to visit a company where they make solar panels and to purchase items to build a solar panel.
3. Approve the Eisenhower Boys' Wrestling Team's request to attend CIF Wrestling Finals at Santa Maria, California, on February 19-21, 2016.
4. Approve the Eisenhower Girls' Wrestling Team's request to attend the Girls State Wrestling Finals at Visalia, California, on February 26-28, 2016.
5. Approve Amendment No. 1 to the contract with American Language Services to provide interpreting services for 2015-2016 Board meetings. This amendment states a minimum of three hours at a cost of \$90.00 per hour, retroactive to the beginning of the contract.
6. Ratify the approval of the recommendation made by the Senior Director, Student Services, to grant an exemption from all physical activities for Student No. 48869 for the first semester of the 2015-2016 school year, and Student No. 351931 for the 2015-2016 school year.

(Ref. E 1.6)



7. Approve the attendance of eight (8) students and one (1) adult supervisor from Jehue Middle School to participate in a Leadership Camp at Pali Institute in Running Springs, California, on April 1-3, 2016.
8. Approve the attendance of twenty (20) students and two (2) adult supervisors from Rialto Middle School to participate in a Leadership Camp at Pali Institute in Running Springs, California, April 1-3, 2016.
9. Approve thirteen (13) student athletes (wrestlers) of the Carter High School Boys' Wrestling Team, and four (4) coaches to attend the CIF State Tournament, March 4-5, 2016, at the Robobank Arena, in Bakersfield, California.
10. Approve the purchase of Student Annual Needs Determination Inventory (SANDI) from Lakeshore for our teachers who work with our moderate to severe special education population for the 2015-2016 school year.
11. Adopt Resolution No. 15-16-42 approving Amendment No. 01 to the 2015-2016 California Department of Education Contract for the State Preschool Program.
12. Approve the additional expenditure of \$90.38 spent by attendees for meals at the Family Leadership Institute, held in Las Vegas, Nevada, December 1-4, 2015.
13. Approve seventeen (17) student athletes (cheerleaders) of the Carter High School Cheerleading Team, and three (3) coaches to attend the 2016 Jamz Nationals in Las Vegas, Nevada, February 28 - March 1, 2016.
14. Approve thirteen (13) student athletes (wrestlers) of the Carter High School Boys' Wrestling Team and four (4) coaches to attend the CIF Individuals Tournament on February 19-20, 2016, at Santa Maria High School in Santa Maria, California.
15. Approve ten (10) student athletes (wrestlers) of the Carter High School Girls' Wrestling Team, and three (3) coaches to attend the CIF State Tournament on February 26-27, 2016, at the Visalia Convention Center, Visalia, California.

**H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from January 4, 2016 through January 25, 2016 (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the donations from Sempra Energy, The Way Bible Fellowship, Lifetouch National School Studios, AT&T Giving Campaign, Box Tops for Education, Jeri Zermeno, and Arrowhead United Way.
3. Approve the participation of approximately one hundred and fifty (150) Casey Elementary School fifth grade students, six (6) staff members, and not to exceed fifteen (15) parent chaperones to attend an outdoor education program at Pathfinder Outdoor Science School, Mountain Center, California, April 4-6, 2016.
4. Ratify an agreement with Lindamood-Bell Learning Processes to provide one-to-one instructional sessions for Student No. 76691 and Student No. 93125 per the Individual Education Plan (IEP), effective February 1, 2016 through June 30, 2016.
5. Approve an agreement with Casa Colina Children's Services to provide an Independent Education Evaluation (IEE) in the area of Occupational Therapy for two (2) current District students, No. 93450 and No. 133487, as well as twenty-one (21) Occupational Therapy Service hours to District Student No. 139046, effective February 11, 2016 through June 30, 2016.
6. Approve an agreement with Loma Linda University for mentoring opportunities for student Speech Language Pathologists, effective January 7, 2016 through January 6, 2019.
7. Approve Bid No. 15-16-007 for the purchase of Food Service Equipment at Arrow Restaurant Supply, Chefs Toys and U.S. Foods.
8. Approve authorization to accept the Martin Luther King, Jr., Grant Award from Target Corporation for \$12,000.00 for school renovation and beautification projects at Morgan Elementary School.

**I. FACILITIES PLANNING CONSENT ITEMS - None**

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1147 for classified and certificated employees.

**K. DISCUSSION/ACTION ITEMS**

Upon a motion by Member Ayala, seconded by Member Montes, Item K1 was approved by a unanimous 5-0 vote by the Board of Education.

1. Accept a grant from California State Polytechnic University, Pomona, Center for Excellence in Mathematics and Science Teaching (CEMaST) Program for Simpson Elementary School for the purpose of supporting Simpson's classroom enrichment program.

Upon a motion by Vice President Walker, seconded by Clerk Martinez, Item K2 was approved by a unanimous 5-0 vote by the Board of Education.

2. Approve an agreement with Neff Construction, Inc., to provide construction management services for the construction of the Eisenhower High School Campus-wide Mechanical Upgrade (HVAC) Project.

Upon a motion by Member Ayala, seconded by Clerk Martinez, Item K3 was approved by a unanimous 5-0 vote by the Board of Education.

3. Approve an agreement with H.B.I. Inspections to provide Inspection Services for the construction of the CNG Fueling Station Project.

Upon a motion by Clerk Martinez, seconded by Member Montes, Item K4 was approved by a unanimous 5-0 vote by the Board of Education.

4. Approve the attached 2016-2017 school/student calendar.

Upon a motion by Member Montes, seconded by Clerk Martinez, Item K5 was approved by a 5-0 vote by the Board of Education.

5. Deny Liability Claim Numbers 15-16-06 and 15-16-07.

Upon a motion by Member Ayala, seconded by Clerk Martinez, Item K6 was approved by a 5-0 vote by the Board of Education.

6. Adopt Resolution No. 15-16-45 denying the Charter School Petition for Transforming Lives Charter School.

Upon a motion by Member Montes, seconded by Clerk Martinez, Item K7 was approved by a unanimous 5-0 vote by the Board of Education.

7. Approve the recommendations of the Administrative Hearing Panel (AHP):

**REINSTATEMENT HEARINGS**

Case Numbers:

14-15-53

14-15-52

14-15-41

14-15-20

14-15-5

11-12-77

EE 15-16-2

**L. ADJOURNMENT**

Upon a motion by Member Montes, seconded by Vice President Walker, and approved by the Student Board Members preferential vote, and a unanimous 5-0 vote by the Board of Education, the meeting was adjourned at 8:51 p.m.

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Clerk, Board of Education

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Secretary, Board of Education

# FAMILY LEADERSHIP INSTITUTE

December 1-4, 2015  
Clark County, Nevada



## Parent and Employee Participants

- 22 participants
- 8 parents from schools
- 1 parent as a district representative
- 13 Employees from schools

## Overview of the Family Leadership Institute (FLI)

- A multifaceted educational curriculum focused on providing families with the knowledge, tools and inspiration to help their children succeed in school and in life.
- Designed as a cultural-specific educational program focused on providing families the knowledge, tools and inspiration necessary to help their first and second generation children get a good start in life.
- The FLI curriculum helps families of diverse ethnic, racial and cultural backgrounds grow as individuals, parents and leaders.

## Overview continued:

- Through a series of ten modules, parents are provided the skills, abilities and attitudes necessary to enhance their own person success to serve as better role models for their children.
- During the FLI program parents are encouraged to become engaged in their children's education in a an effort to achieve academic success.
- The workshops are conducted in both English and Spanish.
- Each workshop contains a series of lectures, participation discussions, story telling, role-playing, group and individual activities.



## Ten Module Curriculum:

### 1. *Home: Where Leadership Begins*

- Each participant is able to identify his or her own leadership style and preference.

### 2. *Self-Identity: Past, Present & Future*

- Parents define elements of self-identity, explore self-esteem and its effects on the family.

### 3. *Living in Two Worlds: Cultural and Generational Perspectives*

- Cultural pride and traditions are highlighted. Participants learn about the pressures children face related to drug and alcohol experimentation, peer pressure, teenage pregnancy, depression, suicide, and other relevant issues.

## Modules:

### 4. *Storytelling and Journaling: Valuing Literacy through Family History*

*The value of family places on literacy and the enjoyment of reading has a profound effect on the ability of children to acquire the reading skills essential to success.*

### 5. *Education: The Key to a Better Future*

*Parents focus on the essential role of education in the economic, social and intellectual well-being of their children. Facts and national statistics on reading and mathematics are presented.*

### 6. *College Field Trip: What Does Success Look Like?*

*Participants visit a local community college or a four year university to understand that a college education for their child is attainable and is a realistic family goal.*

## Modules:

7. *Improving Family and School Relationships: Partnerships for Success*

Strategies for building relationships with teachers, staff, and administrators are addressed. Parents become true advocates of education and school staff.

8. *Facing Challenges at Home: Coping Strategies for Success*

Participants set goals after they identify the obstacles and behaviors that keep them from achieving personal and family goals (health issues and financial education)

## Modules:

9. *Creating a Family Action Plan: Roadmaps to Success*

Parents develop their vision, missions, goals, and objectives, creating an action plan of how to support their children to achieve success in school and in life.

10. *Celebrating Family Academic Excellence: Success as a Way of Life*

The culmination of the course includes families making presentations to a member of the local school board or other educational administrators. Participants share their successes and their children's academic progression.



## Objective:

- The objective of the institute is to teach parents and caregivers family leadership skills in support of academic achievement.
- The goal is to promote life success for parents and their children by using a practical, ten-step approach.



## Goals:

- To increase engagement of families in their children's education.
- To Provide purpose, tools, and direction to parents and their children to achieve success and success in life.
- To Produce a cadre of knowledgeable and committed parents and caregiver who actively support school and community efforts to benefit their children and encourage other families to do the same.



## F GENERAL FUNCTIONS CONSENT



## RIALTO UNIFIED SCHOOL DISTRICT

### Philosophy-Goals-Objectives and Comprehensive Plans

BP 1312.3(a)

### UNIFORM COMPLAINT PROCEDURES

The Board of Education recognizes that the District has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. **The Board encourages the early, informal resolution of complaints whenever possible and appropriate. To resolve complaints which cannot be resolved through such informal process, the Board shall adopt a uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.** ~~The District shall investigate and seek to resolve any complaints alleging failure to comply with such laws and/or alleging discrimination, harassment, intimidation, or bullying in accordance with the uniform complaint procedures.~~

**The District's uniform complaint procedures (UCP) shall be used to investigate and resolve the following complaints:**

- 1. Any complaint alleging District violation of applicable state or federal law or regulations governing adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, and special education programs (5 CCR 4610)**

*(cf. 3553 - Free and Reduced Price Meals)*  
*(cf. 3555 - Nutrition Program Compliance)*  
*(cf. 5141.4 - Child Abuse Prevention and Reporting)*  
*(cf. 5148 - Child Care and Development)*  
*(cf. 6159 - Individualized Education Program)*  
*(cf. 6171 - Title I Programs)*  
*(cf. 6174 - Education for English Language Learners)*  
*(cf. 6175 - Migrant Education Programs)*  
*(cf. 6178 - Career Technical Education)*  
*(cf. 6178.1 - Work-Based Learning)*  
*(cf. 6178.2 - Regional Occupational Center/Program)*  
*(cf. 6200 - Adult Education)*

- ~~The District shall use the uniform complaint procedures to resolve~~ **Any complaint alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying in District programs and activities based on actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation,**

## UNIFORM COMPLAINT PROCEDURES (continued)

gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, **Government Code 11135**, or Penal Code 422.55, ~~or Government Code 11135~~, or based on **his/her** association with a person or group with one or more of these actual or perceived characteristics. **(5 CCR 4610)**

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 4030 - Nondiscrimination in Employment)*

*(cf. 4031 - Complaints Concerning Discrimination in Employment)*

*(cf. 5131.2 - Bullying)*

*(cf. 5145.3 - Nondiscrimination/Harassment)*

*(cf. 5145.7 - Sexual Harassment)*

- 3. Any complaint alleging bullying in District programs and activities, regardless of whether the bullying is based on a person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics**

*(cf. 5131.2 - Bullying)*

- 4. ~~Uniform complaint procedures shall also be used to address~~ Any complaint alleging the District's ~~failure to comply with the violation of the~~ prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities, ~~the requirements for the development and adoption of a school safety plan, and state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, and special education programs.~~ **(5 CCR 4610)****

*(cf. 0450 - Comprehensive Safety Plan)*

*(cf. 1312.1 - Complaints Concerning District Employees)*

*(cf. 1312.2 - Complaints Concerning Instructional Materials)*

*(cf. 3260 - Fees and Charges)*

*(cf. 3320 - Claims and Actions Against the District)*

*(cf. 3553 - Free and Reduced Price Meals)*

*(cf. 3555 - Nutrition Program Compliance)*

*(cf. 5141.4 - Child Abuse Prevention and Reporting)*

*(cf. 5148 - Child Care and Development)*

*(cf. 6159 - Individualized Education Program)*

*(cf. 6172 - Title I Programs)*

**UNIFORM COMPLAINT PROCEDURES (continued)**

~~(cf. 6174 - Education for English Language Learners)  
(cf. 6175 - Migrant Education Program)  
(cf. 6178 - Vocational Education)  
(cf. 6178.1 - Work-Based Learning)  
(cf. 6178.2 - Regional Occupational Center/Program)  
(cf. 6200 - Adult Education)~~

- 5. Any complaint alleging that the District has not complied with legal requirements related to the implementation of the local control and accountability plan (Education Code 52075)**

~~(cf. 0460 - Local Control and Accountability Plan)~~

- 6. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy**

~~The Board prohibits any form of retaliation against any complainant in the complaint process. Participation in the complaint process shall not in any way affect the status, grades, or work assignments of the complainant.~~

~~The Board encourages the early, informal resolution of complaints at the site level whenever possible.~~

~~The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent or designee shall initiate that process. The Superintendent or designee shall ensure that mediation results are consistent with state and federal laws and regulations.~~

**In filing and investigating complaints, the confidentiality of the parties involved and the integrity of the process shall be protected as required by law. As appropriate for any complaint alleging retaliation, unlawful discrimination, harassment, intimidation, or bullying, the Superintendent or designee may shall keep confidential the identity of a the complainant and/or the subject of the complaint, if he/she is different from the complainant, as long as the integrity of the complaint process is maintained. confidential to the extent that the investigation of the complaint is not obstructed.**

~~(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/ Privileged Information)  
(cf. 5125 - Student Records)  
(cf. 9011 - Disclosure of Confidential/Privileged Information)~~

**UNIFORM COMPLAINT PROCEDURES (continued)**

**When an allegation that is not subject to the UCP is included in a UCP complaint, the District shall refer the non-UCP allegation to the appropriate staff or agency and shall resolve the UCP-related allegation(s) through the District UCP.**

**The Superintendent or designee shall provide training to District staff to ensure awareness and knowledge of current law and related requirements, including the steps and timelines specified in this policy and the accompanying administrative regulation.**

*(cf. 4131/4231/4331 - Staff Development)*

**The Superintendent or designee shall maintain records of all UCP complaints and the investigations of those complaints. All such records shall be destroyed in accordance with applicable state law and District policy.**

*(cf. 3580 - District Records)*

***Non-UCP Complaints***

**The following complaints shall not be subject to the District's UCP but shall be referred to the specified agency: (5 CCR 4611)**

- 1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services, the County Protective Services Division, and the appropriate law enforcement agency.**
- 2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services and shall, for licensing-exempt facilities, be referred to the appropriate Child Development regional administrator.**
- 3. Any complaint alleging employment discrimination shall be sent to the California Department of Fair Employment and Housing and the compliance officer shall notify the complainant by first class mail of the transfer.**
- 4. Any complaint alleging fraud shall be referred to the California Department of Education.**

**In addition, the District's Williams Uniform Complaint Procedures, AR 1312.1, shall be used to investigate and resolve any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments. (Education Code 35186)**

## UNIFORM COMPLAINT PROCEDURES (continued)

~~For the Spanish version of this policy (BP 1312.3 Uniform Complaint Procedures), please see District material at the District Education Center.~~

~~The District's Williams uniform complaint procedures, AR 1312.4, shall be used to investigate and resolve any complaint related to the following:~~

- ~~1. Sufficiency of textbooks or instructional materials~~
- ~~2. Emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff~~
- ~~3. Teacher vacancies and misassignments~~
- ~~4. Deficiency in the District's provision of instruction and/or services to any student who, by the completion of grade 12, has not passed one or both parts of the high school exit examination~~

*(cf. 1312.4 - Williams Uniform Complaint Procedures)*

### *Legal Reference:*

#### EDUCATION CODE

*200-262.4 Prohibition of discrimination*

*8200-8498 Child care and development programs*

*8500-8538 Adult basic education*

*18100-18203 School libraries*

*32289 School safety plan, uniform complaint procedure*

*35186 Williams uniform complaint procedure*

~~*37254 Intensive instruction and services for students who have not passed exit exam*~~

~~*41500-41513 Categorical education block grants*~~

*48985 Notices in language other than English*

*49010-49013 Student fees*

*49060-49079 Student records*

*49490-49590 Child nutrition programs*

*52060-52077 Local control and accountability plan, especially*

*52075 Complaint for lack of compliance with local control and accountability plan requirements*

*52160-52178 Bilingual education programs*

*52300-52490 Career-technical education*

*52500-52616.24 Adult schools*

*52800-52870 School-based program coordination ed programs*

*Legal Reference Continued: (see next page)*

**UNIFORM COMPLAINT PROCEDURES (continued)**

*54000-54028 Economic impact aid programs*  
*54100-54145 Miller Unruh Basic Reading Act*  
*54400-54425 Compensatory education programs*  
*54440-54445 Migrant education*  
*54460-54529 Compensatory education programs*  
*56000-56867 Special education programs*  
*59000-59300 Special schools and centers*  
*64000-64001 Consolidated application process*  
GOVERNMENT CODE  
*11135 Nondiscrimination in programs or activities funded by the state*  
*12900-12996 Fair Employment and Housing Act*  
PENAL CODE  
*422.55 Hate crime; definition*  
*422.6 Interference with constitutional right or privilege*  
CODE OF REGULATIONS, TITLE 5  
*3080 Application of section*  
*4600-4687 Uniform complaint procedures*  
*4900-4965 Nondiscrimination in elementary and secondary education programs*  
UNITED STATES CODE, TITLE 20  
*1221 Application of laws*  
*1232g Family Education Rights and Privacy Act*  
*1681-1688 Title IX of the Education Amendments of 1972*  
*6301-6577 Title I basic programs*  
*6601-6777 Title II preparing and recruiting high quality teachers and principals*  
*6801-6871 Title III language instruction for limited English proficient and immigrant students*  
*7101-7184 Safe and Drug-Free Schools and Communities Act*  
*7201-7283g Title V promoting informed parental choice and innovative programs*  
*7301-7372 Title V rural and low-income school programs*  
*12101-12213 Title II equal opportunity for individuals with disabilities*  
UNITED STATES CODE, TITLE 29  
*794 Section 504 of Rehabilitation Act of 1973*  
UNITED STATES CODE, TITLE 42  
*2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended*  
*2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964*  
*6101-6107 Age Discrimination Act of 1975*  
CODE OF FEDERAL REGULATION, TITLE 28  
*35.107 Nondiscrimination on basis of disability; complaints*  
CODE OF FEDERAL REGULATIONS, TITLE 34  
*99.1-99.67 Family Educational Rights and Privacy*  
*100.3 Prohibition of Discrimination on basis of race, color or national origin*  
*104.7 Designation of responsible employee for Section 504*  
*106.8 Designation of responsible employee for Title IX*  
*106.9 Notification of nondiscrimination on basis of sex*  
*110.25 Notification of nondiscrimination on the basis of age*

*Management Resources: (see next page)*



**UNIFORM COMPLAINT PROCEDURES (continued)**

*Management Resources:*

**U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS**

**Questions and Answers on Title IX and Sexual Violence, April 2014**

**Dear Colleague Letter: Bullying of Students with Disabilities, August 2013**

**Dear Colleague Letter: Sexual Violence, April 2011**

**Dear Colleague Letter: Harassment and Bullying, October 2010**

**Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001**

**WEB SITES**

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/offices/OCR>

Policy  
adopted: May 26, 1999  
revised: July 17, 2013  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**CSBA, October 2014**

**Submitted by:** Thomas Haldorsen  
**Reviewed by:** Cuauhtémoc Avila, Ed.D.  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.



## RIALTO UNIFIED SCHOOL DISTRICT

**Instruction**

BP 6141.5 (a)

### **ADVANCED PLACEMENT**

To encourage **District** students to challenge themselves academically, **develop college-level skills**, and to ~~enable students to~~ be more competitive when applying for admission to postsecondary institutions, the Board of Education shall ~~provide~~ **offer opportunities to high school students to take for college-level coursework that will prepare interested high school students to pass Advanced Placement (AP) courses and pass AP examinations.**

*(cf. 0200 - Goals for the School District)*  
*(cf. 6172 - Gifted and Talented Student Program)*  
*(cf. 6172.1 - Concurrent Enrollment in College Classes)*

The Board desires to provide at least four AP courses at each high school. The Superintendent or designee shall recommend subject areas for AP courses at each school based on student interest and the availability of qualified certificated staff, **instructional materials**, and other resources. The Superintendent or designee shall also explore alternative methods of delivering AP courses, such as online courses or distance learning.

~~The Superintendent or designee shall ensure that the District's educational program provides opportunities for students to acquire the skills necessary to successfully undertake AP coursework. To the extent possible, the Superintendent or designee shall collaborate with feeder middle schools in developing and implementing a preparation program.~~

**The Superintendent or designee may consult and collaborate with feeder schools to ensure that students are offered the opportunity to take coursework that will prepare them for AP courses.**

*(cf. 6141 - Curriculum Development and Evaluation)*  
*(cf. 6143 - Courses of Study)*  
*(cf. 6146.11 - Alternative Credits Toward Graduation)*

All students who meet course prerequisites shall have equal access to AP courses.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

Grades for AP ~~and International Baccalaureate~~ courses shall be assigned in accordance with Board policy and administrative regulation.

*(cf. 5121 - Grades/Evaluation of Student Achievement)*

**ADVANCED PLACEMENT** (continued)

The Superintendent or designee shall make efforts to encourage students to participate in AP courses and to take end-of-course AP exams by creating support systems for AP students, such as resource centers and programs to recognize student accomplishments. In addition, the Superintendent or designee shall explore partnerships with colleges and universities to help encourage students to pursue postsecondary education.

*(cf. 5126 - Awards for Achievement)*

*(cf. 6164.2 - Guidance/Counseling Services)*

To increase the capacity of District schools to offer ~~these~~ AP courses, the Superintendent or designee shall provide staff development and support to AP teachers of such courses. ~~Such~~ **This** professional development may include, but not be limited to, opportunities for teachers to obtain ~~course-specific~~ **information on the curriculum of specific courses, as well as information on instructional methods, and data-driven decisions making;** mentoring for prospective AP teachers of AP courses; and opportunities for staff within the District to share course syllabi and practices.

*(cf. 4111/4211/4311 - Recruitment and Selection)*

*(cf. 4113 - Assignment)*

*(cf. 4131 - Staff Development)*

The Board desires that every District AP course receive authorization to use the AP designation by the College Board. To that end, the Superintendent or designee shall coordinate the process for submitting courses for approval as part of the AP course audit.

***Examination Fee***

**To the extent feasible, the District shall reduce the cost of AP examination fees for eligible low-income students. At the beginning of each school year, the Superintendent or designee shall notify parents/guardians of the availability of funds for this purpose and shall provide information on how income-eligible students may apply for funding.**

*(cf. 3100 - Budget)*

*Legal Reference: (see next page)*

**ADVANCED PLACEMENT (continued)**

*Legal Reference:*

EDUCATION CODE

48980 Parental notifications

52200-52212 Gifted and talented education program

52240-52244 Advanced Placement program

CODE OF REGULATION, TITLE 5

3840 Advanced Placement as program option for gifted and talented students

*Management Resources:*

WEB SITES

CSBA: <http://www.csba.org>

CDE: <http://www.cde.ca.gov>

<http://www.apchallenge.net><http://www.collegeboard.org/ap> Advancement Via Individual Determination:

<http://www.avidcenter.org>

California Colleges.edu: <http://californiacolleges.edu>

CDE, Advanced Placement Programs: <http://www.cde.ca.gov/ci/gs/ps/apgen.asp>

College Board: <http://www.collegeboard.org/ap>

U.S. Dept. of Education: <http://www.ed.gov>

Policy  
adopted: September 22, 1999  
revised: May 26, 2010  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**CSBA, April 2014**

**Submitted and Reviewed by:** Edward D'Souza, Ph.D.  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.



## RIALTO UNIFIED SCHOOL DISTRICT

### Instruction

BP 6146.1(a)

### HIGH SCHOOL GRADUATION REQUIREMENTS

The Board of Education desires to prepare all students to obtain a high school diploma to enable them to take advantage of opportunities for postsecondary education and/or employment.

*(cf. 5127 - Graduation Ceremonies and Activities)*

*(cf. 5147 - Dropout Prevention)*

*(cf. 5149 - At-Risk Students)*

*(cf. 6143 - Courses of Study)*

*(cf. 6146.3 - Reciprocity of Academic Credit)*

### Course Requirements

To obtain a high school diploma, students shall complete at least the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Four courses in English (Education Code 51225.3)

*(cf. 6142.91 - Reading/Language Arts Instruction)*

2. Three courses in Mathematics (Education Code 51225.3)

At least one mathematics course, or a combination of the two mathematics courses, ~~required for completion in grades 9-12~~, shall meet or exceed state academic content standards for Algebra I or *Mathematics I*. *Completion of such coursework prior to grade 9 shall satisfy the Algebra I or Mathematics I requirement, but shall not exempt a student from the requirement to complete three mathematics courses in grades 9-12 for graduation requirements need to be completed. The University of California or Cal State Universities require three courses of mathematics completed to fulfill their requirements.* (Education Code 51224.5)

~~Completion, prior to grade 9, of Algebra I coursework that meets or exceeds state academic content standards shall satisfy the algebra coursework requirement but, shall not exempt a student from the requirement to complete 30 mathematics credits in grades 9-12.~~ (Education Code 51224.5)

## HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

***Students may be awarded up to one mathematics course credit for successful completion of an approved computer science course that is classified as a “category c” course based on the “a-g” course requirements for college admission. (Education Code 51225.3, 51225.35)***

*(cf. 6011 - Academic Standards)*

*(cf. 6142.92 - Mathematics Instruction)*

*(cf. 6152.1 - Placement in Mathematics Courses)*

3. Two courses in Science, including biological and physical sciences. (Education Code 51225.3)

*(cf. 6142.93 - Science Instruction)*

4. Three courses in social studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in economics. (Education Code 51225.3)

*(cf. 6142.3 - Civic Education)*

*(cf. 6142.93 - History-Social Science Instruction)*

5. One course in visual or performing arts, *or* foreign language, ~~or~~ **including** American Sign Language. ***For University of California or Cal State Universities, two years of a foreign language is required.*** (Education Code 51225.3)

*(cf. 6142.2 - World/Foreign Language Instruction)*

*(cf. 6142.6 - Visual and Performing Arts Education)*

*(cf. 6178 - Career Technical Education)*

*(cf. 6178.2 - Regional Occupational Center/Program)*

6. Two courses in physical education, ***one in the ninth grade and one in tenth grade***, unless the student has been otherwise exempted pursuant to other sections of the Education Code. (Education Code 51225.3)

*(cf. 6142.7 - Physical Education and Activity)*

7. One course (two semesters) in Career Technical Education or 3<sup>rd</sup> year Science

***To be counted towards meeting graduation requirements, a CTE course shall be aligned to the CTE model curriculum standards and framework adopted by the State Board of Education.***

**HIGH SCHOOL GRADUATION REQUIREMENTS (continued)**

8. One semester course in Health Education
9. Additional courses or semester courses to satisfy – 55 credit electives

*(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)*

*(cf. 6142.4 - Service Learning/Community Service Classes)*

*(cf. 6142.8 - Comprehensive Health Education)*

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

*(cf. 6146.11 - Alternative Credits Toward Graduation)*

*(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)*

~~*(cf. 6142.4 - Service Learning/Community Service Classes)*~~

*(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)*

The Superintendent or designee shall exempt or waive specific course requirements for foster youth, *homeless students*, or children of military families in accordance with Education Code 51225.3 and 49701.

*(cf. 6173 - Education for Homeless Children)*

*(cf. 6173.1 - Education for Foster Youth)*

*(cf. 6173.2 - Education for Children of Military Families)*

**~~Granting of Variable Credits Transferring to a District Site~~**

~~The following system will be used to grant credits for students who transfer from a Comprehensive, Foster Youth, Court, Juvenile Hall, or Probation school program and are enrolling in any District 9-12 program and have not been continuously enrolled during the current school year.~~

~~Credits will be granted and grades recorded by the enrolling site if not computed on the transferring school's checkout grade report.~~

**Failing Grade at Time of Check-Out**

No Credit

**Passing Grade at Time of Check-Out**

~~1-9 days — No Credit/No Grade~~

~~10-16 days — 0.5 Credit per subject~~

**HIGH SCHOOL GRADUATION REQUIREMENTS (continued)**

17-23 days	1.0 Credit per subject
24-30 days	1.5 Credits per subject
31-37 days	2.0 Credits per subject
38-44 days	2.5 Credits per subject
45-51 days	3.0 Credits per subject
52-58 days	3.5 Credits per subject
59-65 days	4.0 Credits per subject
66-72 days	4.5 Credits per subject
73+ days	5.0 Credits per subject

~~Note: Days are based on total time enrolled per education code, absences are not subtracted in the computation.~~

**Comparable Courses are Offered:**

~~The student will be enrolled in comparable courses offered at the enrolling program and may earn a total of 5 credits for each semester course successfully completed.~~

~~If the student had received 2.5 credits or more in a previous setting for a core course, and will be unable to complete the remaining semester units to earn 5 credits, the student will be provided options to complete the remaining units.~~

~~Students will be individually evaluated to ascertain the best course schedule where full credit can be earned.~~

~~Supplemental instruction shall be offered to any student in grades 7-12 who does not demonstrate "sufficient progress", as defined in BP 6179—Supplemental Instruction, toward passing the exit exam. (Education Code 37252, 60851)~~

~~(cf. 5148.2—Before/After School Programs)~~

~~(cf. 6176—Weekend/Saturday Classes)~~

~~(cf. 6177—Summer School)~~

~~(cf. 6179—Supplemental Instruction)~~

**California High School Exit Examination (CAHSEE)**

~~As a condition of high school graduation, each student completing grade 12 shall have successfully passed the California High School Exit Examination (CAHSEE) in language arts and mathematics unless he/she receives a waiver or exemption. (Education Code 60851, 60859)~~

~~(cf. 6146.4—Differential Graduation and Competency Standards for Students with Disabilities)~~

~~(cf. 6159—Individualized Education Program)~~

~~(cf. 6162.52—California High School Exit Examination (CAHSEE))~~



**HIGH SCHOOL GRADUATION REQUIREMENTS (continued)**

~~Supplemental instruction shall be offered to any student who does not demonstrate “sufficient progress”, as defined in BP 6179— Supplemental Instruction, toward passing the CAHSEE. (Education Code 37252, 60851)~~

~~(cf. 5148.2— Before/After School Programs)~~

~~(cf. 6164.2— Guidance/Counseling Services)~~

~~(cf. 6176— Weekend/Saturday Classes)~~

~~(cf. 6177— Summer School)~~

~~(cf. 6179— Supplemental Instruction)~~

~~Students who have not passed one or both parts of the exit exam by the end of grade 12 shall have the opportunity to receive intensive instruction and services for up to two consecutive academic years after completion of grade 12 or until they have passed both parts of the exam, whichever comes first. (Education Code 37254)~~

~~(cf. 0420.4— Charter Schools)~~

~~(cf. 1312.4— Williams Uniform Complaint Procedures)~~

~~(cf. 5145.6— Parental Notifications)~~

~~(cf. 6158 - Independent Study)~~

~~(cf. 6164.2— Guidance/Counseling Services)~~

~~(cf. 6184— Continuation Education)~~

~~The Superintendent or designee shall regularly report to the Board regarding the number of students who have fulfilled all local and state graduation requirements except for the passage of the CAHSEE and the resources that have been offered to such students.~~

**Certificates of Completion**

~~Students who have passed all the District’s course requirements by the end of their senior year but are unable to pass the CAHSEE shall receive a certificate of completion. Students passing the CAHSEE shall receive a diploma from the school which issued the certificate of completion.~~

~~The Superintendent or designee shall regularly report to the Board regarding the number of students receiving a certificate of completion and the resources that have been offered to such students.~~

**Retroactive Diplomas**

*Until July 31, 2018, any student who completed grade 12 in the 2003-04 school year or a subsequent school year and has met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 60851.6)*

**HIGH SCHOOL GRADUATION REQUIREMENTS (continued)**

The District may retroactively grant a high school diploma to a former student who was interned by order of the federal government during World War II or who is an honorably discharged veteran of World War II, the Korean War, or the Vietnam War, provided that he/she was enrolled in a District school immediately preceding the internment or military service and he/she did not receive a diploma because his/her education was interrupted due to the internment or military service. **A deceased former student who satisfies these conditions may be granted a retroactive diploma to be received by his/her next of kin.** (Education Code 51430)

~~The District also may retroactively grant a diploma to a deceased former student who satisfies the above conditions. The diploma shall be received by the deceased student's next of kin. (Education Code 51430)~~

In addition, the District may grant a diploma to a veteran who entered the military service of the United States while he/she was a District student in grade 12 and who had completed the first half of the work required for grade 12. (Education Code 51440)

**District Unit Requirements**

**Requirements for Graduation from the Comprehensive High School(s)**

Total semester units in Grades 9-12 for graduation:.....220

Specific units to be completed include:

- 1. English/Language Arts (semester sequential courses) .....40
- 2. History/Social Science - 30 total units as follows:
  - US History and Geography .....10
  - World History and Culture .....10
  - American Government and Civics .....5
  - Economics.....5
- 3. Mathematics (semester sequential courses) .....\*30
- 4. Science, including Biological and Physical Sciences .....20
- 5. Health Education .....5

**HIGH SCHOOL GRADUATION REQUIREMENTS (continued)**

6.	Physical Education .....	20
	<p>This requirement shall be reduced by semester units for each semester exempt from attending classes of Physical Education (P.E.). Students may take only two classes of Physical Education per semester (including Sports P.E.). Only 40 credits of P.E. may be used for graduation. A ninth grade P.E. course is required for all ninth grade students. The remaining Physical Education credits may be earned from participation in P.E. 10-12, JROTC, Marching Band, and or Pageantry Production.</p>	
7.	Career Technical Education, Visual and Performing Arts (VAPA), Foreign Language - 20 total as follows:	
	Career Technical Education or 3 <sup>rd</sup> year Science .....	10
	VAPA or Foreign Language.....	10
8.	Electives .....	*55

\* See section on Additional Requirements for Algebra I.

**Requirements for Graduation from Continuation High School and Alternative High School include:**

	<u>Total semester units for graduation.....</u>	200
1.	English/Language Arts (semester sequential courses) .....	40
2.	History/Social Science - 30 total units including:	
	US History and Geography .....	10
	World History and Culture .....	10
	American Government and Civics .....	5
	Economics .....	5
3.	Mathematics (semester sequential courses) .....	*30
4.	Science, including Biological and Physical Science .....	20
5.	Health Education .....	5
6.	Physical Education .....	20

**HIGH SCHOOL GRADUATION REQUIREMENTS (continued)**

- 7. Visual and Performing Arts (VAPA), Career Technical or Foreign Language .....10
- 8. Electives ..... \*\*45

\* See section on Additional Requirements for Algebra I/*Math I*.

**Continuation High School - Other Requirement**

To graduate from the Continuation High School, a minimum of 20 semester units of credit shall be earned while in attendance at the Continuation High School.

**Alternative High School - Other Requirements**

To graduate from the Alternative High School, a minimum of 15 semester units of credit shall be earned while in attendance at the Alternative High School.

Independent Study will be the primary method of instructional delivery at the Alternative High School.

Variable credit will be issued on the basis of one credit for each 15-17 hours of productive work.

Students enrolled at the Alternative High School may concurrently enroll in courses offered through the Rialto Adult Education program, the San Bernardino County Regional Occupational Program (ROP), and other course/programs approved by the school administrator. Credits earned through these and other approved programs may apply towards a student’s graduation. Students may not concurrently enroll in another high school.

All courses offered at the Alternative High School will meet State and District curriculum guidelines. Course outlines will follow those courses currently offered at the high school and/or Continuation High School.

**Requirements for Graduation from the Adult Education Program**

A student enrolled in the Adult Education Program may receive a high school diploma having earned a total of 180 semester units of credit. To graduate from the Adult Education Program, a student must complete:

**HIGH SCHOOL GRADUATION REQUIREMENTS (continued)**

Total semester units in Adult Education.....	180
1. English/Language Arts (semester sequential course).....	35
2. History/Social Science - 30 total units including:	
US History and Geography .....	10
World History, Culture, and Geography .....	10
American Government and Civics .....	5
Economics .....	5
3. Science, including Biological and Physical Science .....	20
4. Mathematics (semester sequential course) .....	*25
5. Visual and Performing Arts/Foreign Language .....	10
6. Career Technical Education .....	10
7. Electives .....	**50

\* See section on Additional Requirements for Algebra I/*Math I*.

*Legal Reference:*EDUCATION CODE

35186 Williams Uniform Complaint Procedures  
 37252 Supplemental instructional programs  
 37254 Eligible student rate of funding  
 37254.1 Required student participation in supplemental instruction  
 47612 Enrollment in charter school  
 48200 Compulsory attendance  
 48412 Certificate of proficiency  
 48430 Continuation education schools and classes  
 48645.5 Acceptance of coursework  
 49701 Interstate Compact on Educational Opportunity for Military Children  
 51224 Skills and knowledge required for adult life  
 51224.5 Algebra instruction  
 51225.3 Requirements for graduation  
 51225.5 Honorary diplomas; Foreign Exchange Students  
 51228 Graduation requirements  
 51240-51246 Exemptions from requirements  
 51250-51251 Assistance to military dependents

*Legal Reference: (continued next page)*

## HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

*51410-51412 Diplomas*  
*51420-51427 High school equivalency certificates*  
*51450-51455 Golden State Seal Merit Diploma*  
*51745 Independent Study Restrictions*  
*52378 Supplemental school counseling program*  
*56390-56392 Recognition for educational achievement, special education*  
*60850-60859 California High School Exit Examination*  
*66204 Certification of high school courses as meeting university admissions criteria*  
CODE OF REGULATIONS, TITLE 5  
*1600-1651 Graduation of Pupils from Grade 12 and Credit Toward Graduation*  
COURT DECISIONS  
*O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452*

### *Management Resources:*

#### WEB SITES

*CSBA:* <http://www.csba.org>

*California Dept. of Education, California High School Exit Examination:* <http://www.cde.ca.gov/ta/tg/hs>

*California Department of Education, High School:* <http://www.cde.ca.gov/ei/g/hs>

*University of California, List of Approved a-g Courses:*

<http://www.universityofcalifornia.edu/admissions/freshman/requirements>

Policy  
adopted: August 22, 2001  
revised: March 13, 2013  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**CSBA, January 2014 and December 2015**

**Submitted and Reviewed by:** Edward D'Souza, Ph.D.  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.



## RIALTO UNIFIED SCHOOL DISTRICT

**Instruction**

**BP 6152.1 (a)**

### **PLACEMENT IN MATHEMATICS COURSES**

The Board of Education believes that a sound educational program must include the study of subjects that prepare students for admission to higher education and/or a fulfilling career. To the extent possible, District students shall be provided an opportunity to complete a sequence of mathematics courses recommended for admission into the University of California and California State University systems.

*(cf. 6141.5 - Advanced Placement)*  
*(cf. 6142.92 - Mathematics Instruction)*  
*(cf. 6143 - Courses of Study)*  
*(cf. 6146.1 - High School Graduation Requirements)*

The Superintendent or designee shall work with District teachers, counselors, and administrators and the representatives of feeder schools to develop consistent protocols for placing students in mathematics courses offered at District high schools. Such placement protocols shall systematically take into consideration multiple objective academic measures that may include, but not limited to, interim and summative assessments, placement tests that are aligned to state-adopted content standards in mathematics, classroom assignment and grades, and report cards.

*(cf. 5121 - Grades/Evaluation of Student Achievement)*  
*(cf. 6162.5 - Student Assessment)*  
*(cf. 6162.51 - State Academic Achievement Tests)*

Students shall be enrolled in mathematics courses based on the placement protocols. No student shall repeat a mathematics course which he/she has successfully completed based on the District's placement protocols.

When a student does not qualify to be enrolled in a high level mathematics course based on a consideration of the objective measures specified in the placement protocols, he/she may nevertheless be admitted to the course based on the recommendation of a teacher or counselor who has personal knowledge of the student's academic ability.

The placement protocols shall specify a time within the first month of the school year when students shall be reevaluated to ensure that they are appropriately placed in mathematics courses and shall specify the criteria the District will use to make this determination. Any student found to be misplaced shall be promptly placed in the appropriate mathematics course.

(Ref. F 4.1)

**PLACEMENT IN MATHEMATICS COURSES (continued)**

Within 10 school days of an initial placement decision or a placement decision upon reevaluation, a student and his/her parent/guardian who disagree with the placement of the student may appeal the decision to the Superintendent or designee. The Superintendent or designee shall decide whether or not to overrule the placement determination within 10 school days of receiving the appeal. The decision of the Superintendent or designee shall be final.

*(cf. 5123 - Promotion/Acceleration/Retention)*

District staff shall implement the placement protocols uniformly and without regard to students' race, sex, gender, nationality, ethnicity, socioeconomic background, or other subjective or discriminatory consideration in making placement decisions.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

The Superintendent or designee shall ensure that all teachers, counselors, and other District staff responsible for determining students' placement in mathematics courses receive training on the placement protocols.

*(cf. 4131 - Staff Development)*

Prior to the beginning of each school year, the Superintendent or designee shall communicate the District's commitment to providing students with the opportunity to complete mathematics courses recommended for college admission, including approved placement protocols and the appeal process, to parent/guardians, students, teachers, school counselors, and administrators.

The policy and the District's mathematics placement protocols shall be posted on the District's web site. (Education Code 51224.7)

*(cf. 1113 - District and School Web Sites)*

Annually, the Board and the Superintendent or designee shall review student data related to placement and advancement in the mathematics courses offered at District high schools to ensure that students who are qualified to progress in mathematics courses based on their performance on objective academic measures are not held back in a disproportionate manner on the basis of their race, ethnicity, gender, or socioeconomic background. The Board and Superintendent shall also consider appropriate recommendations for removing any identified barriers to students' access to mathematics courses.

*(cf. 0500 - Accountability)*

*Legal Reference: (see next page)*



**PLACEMENT IN MATHEMATICS COURSES (continued)**

*Legal Reference:*

EDUCATION CODE

- 200-262.4 Prohibition of discrimination
- 48070.5 Promotion and retention; required policy
- 51220 Areas of study, grades 7-12
- 51224.5 Completion of Algebra I or Mathematics I
- 51224.7 California Mathematics Placement Act of 2015
- 51225.3 High school graduation requirements
- 51284 Financial literacy
- 60605 State-adopted content and performance standards in core curricular areas
- 60605.8 Common Core standards

*Managements:*

CSBA PUBLICATIONS

Math Misplacement, Governance Brief, September 2015

Governing to the Core, Governance Briefs

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Mathematics Framework for California Public Schools: Kindergarten Through Grade Twelve, 2013

California Common Core State Standards: Mathematics, January 2013

COMMON CORE STATE STANDARDS INITIATIVE PUBLICATIONS

Appendix A: Designing High School Mathematics Courses Based on the Common Core State Standards

LAWYERS' COMMITTEE FOR CIVIL RIGHTS OF THE SAN FRANCISCO BAY AREA (LCCR)

Held Back - Addressing Misplacement of 9<sup>th</sup> Grade Students in Bay Area School Math Classes

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Common Core State Standards Initiative: <http://www.corestandards.org/math>

Lawyers' Committee for Civil Rights of the San Francisco Bay Area (LCCR): <http://www.lccr.com>

Policy  
adopted: Rialto, California

**RIALTO UNIFIED SCHOOL DISTRICT**

NEW, CSBA, December 2015

**Submitted and Reviewed by:** Edward D'Souza, Ph.D.  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

## **G INSTRUCTION CONSENT**

## **CAREER TECHNICAL EDUCATION ADVISORY COMMITTEE**

February 24, 2016

The Federal Carl D. Perkins Career Technical Education (CTE) Improvement Act of 2006 (Perkins IV) requires each Local Educational Agency (LEA) receiving Perkins IV funds to include representatives of business and industry, labor organizations, and other interested individuals in the development, implementation, and evaluation of CTE programs. The California Education Code specifies that the governing board of each school district participating in a career technical education program shall appoint a career technical education advisory committee to develop recommendations on the program and to provide liaison between the district and potential employers. Business members are invited to participate in the CTE/ROP (Regional Occupational Program) Advisory Committee meetings as part of our annual advisory panel. The Advisory Committee approves the Perkins Plan and validates all CTE/ROP curriculum content and the use of any specialized equipment or software. The curriculum for each course must be reviewed, approved and all recommendations or changes must be noted.

Attached is a list of industry partners/business members and other interested individuals that are invited to the Advisory Committee meetings. These meetings have no fiscal impact on the Rialto Unified School District.

It is recommended that the Board of Education approve the list of CTE/ROP Advisory Committee Members for the 2015-16 school year at no cost to the District.

**Submitted by:** Veronica Smith-Iszard

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

**AGRICULTURE & NATURAL RESOURCES**

Teacher: Elizabeth Burke (Carter High School – RCTE)  
(RCTE = ROP in Transition to CTE)

<u>Business Partner's Name</u>	<u>Business Name</u>
Phyllis Skrivin	Allens Flowers
Jennifer Smith	Allens Flowers
David Johnson	Affordable Flowers
Robin Grudmeyer	Norco High School
Lisa Norkunas	Rialto Animal Hospital
Alondra Luna	Rialto Animal Hospital
Heidi Schroer	Rialto Animal Hospital

**ARTS & MEDIA**

Russell Fowler (Carter High School – RCTE)

<u>Business Partner's Name</u>	<u>Business Name</u>
Joseph Flores	93 KHJ Radio
Bob Morgan	Morgan Voice Productions
Tom Bogdus	Landmard Media
Cory Baker	KHIZ TV
Robert Bennett	Anderson Audio Visual

**MARKETING, SALES & SERVICES**

Teachers: Ray Jimmerson (Eisenhower High School – CTE)  
Robert Yarbrough (Milor High School – CTE)

<u>Business Partner's Name</u>	<u>Business Name</u>
Lori Ornelas	Del Taco
Mark Lavarrere	Quality Assurance Specialist WSQC
Reginald Adams	March ARB

**FINANCE & BUSINESS**

Teachers: Jaqueline Johnson (Carter High School – CTE)  
Ray Jimmerson (Eisenhower High School – CTE)

<u>Business Partner's Name</u>	<u>Business Name</u>
Frank Lin	CSU San Bernardino

**BUILDING TRADES & CONSTRUCTION**

Teachers: Denise Miller (Carter High School – CTE)  
Mark Streeter (Eisenhower High School – CTE)

<u>Business Partner's Name</u>	<u>Business Name</u>
Darren Gilbreath	United Cabinet Company
Bernardo Mariscal	Mariscal Woodwork
Chris Maybee	Stratus Wood
Rick Brown	Rick Brown Enterprises
Lonnie Herrell	Frazier Masonry

**INFORMATION & COMMUNICATIONS TECHNOLOGY**

Teachers: Richard Borman (Rialto High School – CTE)  
Janet Cunningham (Eisenhower High School – CTE)  
Denver Driberg (Rialto High School – CTE)  
Jacqueline Johnson (Carter High School – CTE)  
Robert Yarborough (Milor High School – CTE)  
LaShon Tilmon (Carter High School – CTE)  
Marilyn Walters (Adult Ed – CTE)

<u>Business Partner's Name</u>	<u>Business Name</u>
Anthony Palmer	Autographix
R. Alex Saucedo	Toyota NAPO-NAPCC
Lorella Botello	Toyota NAPO-NAPCC
Cynthia Fraizer	Tech Diva
Del Lewis	Ipply Global Company
Jorge Avalos	Jose's Mexican Food
Octavious David	ABS Collision Center, Inc.
Anit Mistry	Subway
Albert Manisol	San Bernardino Valley College
Stephan Monteros	SigmaNet

**EDUCATION, CHILD DEVELOPMENT & FAMILY SERVICES**

Teachers: Susan Casey (Rialto High School – CTE)  
Regina Sells-Arnold (Carter High School – RCTE)  
Elizabeth Nilsson (Eisenhower High School – CTE)

<u>Business Partner's Name</u>	<u>Business Name</u>
Georgette Hicks	State Pre-School
Rebecca Jimenez-Barlow	Early Childhood Education
Denise Knight	Dept. of Child Development

Kathy Adams  
CTE/ROP Advisory Members  
Attachment – Page 3  
February 24, 2016

Dept. of Child Development

### **EDUCATION & CHILD DEVELOPMENT continued**

<u>Business Partner's Name</u>	<u>Business Name</u>
Kelly Barnett	Dept. of Child Development
Rosita R. Smith	Rosie's Preschool
Daniesha Brackett	Rosie's Preschool
Errolyn Romero	Rosie's Preschool
Theresa Salley	La Petite Academy
Mark Groen, Ph.D.	CSU San Bernardino

### **HOSPITALITY, TOURISM and RECREATION**

Teachers: Fernando Arjon (Culinary Academy - RCTE)  
Joye Cantrell (Rialto High School – CTE)  
Rachelle McCoy (Eisenhower High School – CTE)

<u>Business Partner's Name</u>	<u>Business Name</u>
Melanie Johnson	Rubio's Restaurant
Francisco Roman	The Castaway Restaurant
Mark Mejia	U.S. Foods
Shedric Wallace	Art Institute of California
Albert Manisol	San Bernardino Valley College

### **FASHION and INTERIOR DESIGN**

Teachers: Jennifer Beier (Eisenhower High School – CTE)  
Susan Casey (Rialto High School – CTE)

<u>Business Partner's Name</u>	<u>Business Name</u>
Miguel Mayoral	Fashion Designer
Anthony Roberson	Fashion Designer
Elisa Shea	Summer Bummer
Mary Duvall	Hancock Fabrics
Michele Telesio	Redlands Sewing Center

**HEALTH, SCIENCE and MEDICAL TECHNOLOGY**

Teachers: Rhonda Savage (Alternative Education – ROP & RCTE)  
Lillian Crawford (Rialto High School – RCTE)  
Gretchen Millhollon (Eisenhower High School – RCTE)  
Maria D. Rodriguez (Carter High School – RCTE)  
Marcella Powers (Rialto High School – RCTE)

Business Partner's Name

Shika Gupta  
Annette Valtierra  
Mike Sola  
Denis Lopez  
James Evans, MD  
Erin Tillman  
Karen Beltran  
Janet Sanchez  
Robert Gray DDS  
Barbara Gray DDS  
Tamika Simpson  
Nicole Garrovillas  
Carmen Quiroz-Milhollin  
Dr. Marilyn Stoner  
Chris McClain

Business Name

Target Pharmacy  
CVS Pharmacy  
ATC San Bernardino Valley College  
ATC Summit High School  
Medical Doctor  
ATC University of Hawaii  
Family Medical Clinic  
Family Medical Clinic  
Treehouse Dental  
Treehouse Dental  
Planned Parenthood  
Planned Parenthood  
Arrowhead Regional Medical Center Pharmacy  
Dept of Nursing at CSU San Bernardino  
Center for Individual Development

**TRANSPORTATION**

Teachers: Peter Amirson (Rialto High School – RCTE)  
Rickie York (Eisenhower High School – RCTE)

Business Partner's Name

Kenny Barker  
Kris Wyatt  
Time Brown  
Marty Prieto  
Randy Wyatt  
Alex Puente  
Mike Hanna  
Mike Sincox  
Albert Manisol

Business Name

Caliber Collision Center  
Wyatt's Paint & Auto Body  
LC Automotive Group  
Wyatt's Paint & Auto Body  
Wyatt's Paint & Auto Body  
P & G Auto  
O'Riellys Auto Parts  
Lucky Seven Motor  
San Bernardino Valley College

**MANUFACTURING & PRODUCT DEVELOPMENT**

Teachers: Kyle Hadley (Eisenhower High School – CTE)

Business Partner's Name

Ross Bumcrot  
Gabriel Uribe  
Dwayne

Business Name

Cal Tool and Welding  
Self Employed Welder  
Columbia Steele

**PUBLIC SERVICE**

Teachers: Robert Carroll (Rialto High School – RCTE)  
Juan Escamilla (Eisenhower High School – RCTE)

Business Partner's Name

Chief Randy DeAnda

Business Name

Rialto Police Department

**ENGINEERING & DESIGN**

Teachers: Kyle Hadley (Eisenhower High School – CTE)  
Mark Streeter (Eisenhower High School – CTE)

Business Partners

Robert Hesletter  
Kevin Hadley  
Lisa Clark

Business Name

APC/Schneider Electric  
Clark Construction  
Parsons



## PHYSICAL EDUCATION EXEMPTIONS

February 24, 2016

The Educational Services Division requests the Board of Education ratify the approval of the recommendation from the Senior Director, Student Services, to grant exemption from all physical activities for the following students:

- Student No. 618801, 196351 and 2124231 for the 2015-2016 school year.

It is recommended that the Board of Education ratify the approval of the recommendation made by the Senior Director, Student Services, to grant an exemption from all physical activities for Student No. 618801, 196351 and 2124231 for the 2015-2016 school year.

**Submitted by:** Angela Brantley  
**Reviewed by:** Edward D'Souza, Ph.D.  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 2.1)

**USA NATIONALS CHEERLEADING COMPETITION  
RIALTO HIGH SCHOOL**

February 24, 2016

Rialto High School's Varsity Cheerleading Squad requests the Board of Education approve twenty-one (21) student athletes (cheerleaders) and four (4) advisors/chaperones, to attend the USA Nationals Cheerleading Competition, March 17-20, 2016, at the Anaheim Convention Center, Anaheim, California.

The purpose of this trip is to provide our female athletes the opportunity to compete for a national cheerleading title.

Transportation will be via district bus, and lodging will be in the Anaheim, California area. The total cost of this trip is \$5,300.00 and will be paid from Rialto High School's Athletic and ASB Club funds.

It is recommended that the Board of Education approve twenty-one (21) members of the Rialto High School Varsity Cheerleading Squad and four (4) advisors/chaperones, to attend the USA Nationals Cheerleading Competition, March 17-20, 2016, at the Anaheim Convention Center, Anaheim, California. The total cost of this trip is \$5,300.00, to be paid from Rialto High School's Athletic and ASB Club funds.

**Submitted by:** Arnie Ayala

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

**CIF STATE WRESTLING FINALS  
RIALTO HIGH SCHOOL**

February 24, 2016

Rialto High School requests approval from the Board of Education for three (3) student athletes and three (3) coaches to attend the CIF State wrestling finals, March 4-5, 2016, at the Rabobank arena in Bakersfield, California.

The purpose of the trip is for Rialto High School athletes to compete in the state wrestling finals.

Transportation will be via District vans and lodging will be in the Bakersfield, California area. Fees for this trip will be paid by Rialto High School's athletic and ASB Club funds. Cost are estimated at \$1,000.00.

It is recommended that the Board of Education approve the attendance of three (3) athletes and three (3) coaches from Rialto High School to attend the CIF State Wrestling finals at the Rabobank arena in Bakersfield, California, on March 4-5, 2016. Costs of the trip is estimated at \$1,000.00 to be paid by Rialto High School Athletic and ASB Club funds.

**Submitted by:** Arnie Ayala

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 4.1)

**GIRLS' SOFTBALL GAME  
RIALTO HIGH SCHOOL**

February 24, 2016

Rialto High School requests approval from the Board of Education for twenty (20) student athletes and three (3) coaches to play two preseason varsity softball games against Arroyo Grande High School, in Arroyo Grande, California, on March 4-5, 2016.

The purpose of this trip is to provide the opportunity for our girls' softball team to compete at a higher level of competition and post season preparation.

Transportation will be via District buses to and from Arroyo Grande, and accommodations will be at a hotel in the Arroyo Grande, California area. Fees for this trip will be paid by Rialto High School Athletic and ASB funds. Total estimated costs are \$2,300.00.

It is recommended that the Board of Education approve the attendance of twenty (20) student athletes and three (3) coaches from Rialto High School to play doubleheader varsity softball games against Arroyo Grande High School, in Arroyo Grande, California, on March 4-5, 2016. Total cost of the trip is estimated at \$2,300.00 to be paid by site Athletic and ASB funds.

**Submitted by:** Arnie Ayala

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 5.1)

**ACCEPTANCE OF GRANT FROM  
ACTION FOR HEALTHY KIDS**

February 24, 2016

Boyd Elementary School requests approval from the Board of Education to accept a grant of \$2,400.00 from "California Every Kid Healthy" from Action for Healthy Kids.

On November 30, 2015, Jaclyn Smith, third grade teacher at Boyd, received confirmation that a grant she had applied for from the Action for Healthy Kids website was approved. The grant is to provide each teacher in the school with a wireless, waterproof speaker to supplement Boyd's SPARK physical education (PE) program. The program uses music in many of its lessons, and providing teachers with these small speakers will help teachers to get students more involved in the PE curriculum, and will also go toward additional physical education supplies; such as basketballs, soccer balls, playground balls, and prizes for a health promotion event.

It is recommended that the Board of Education accept a grant award from "California Every Kid Healthy" from Action for Healthy Kids, in the amount of \$2,400.00 for supplemental supplies for Boyd Elementary School's SPARK physical education program.

**Submitted by:** Eva Serrato

**Reviewed by:** Jasmin Valenzuela

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 6.1)

**ACCEPTANCE OF GRANT FROM  
LEWIS FAMILY PLAYHOUSE, PLAY PARTNERS, WITH U.S. BANK**

February 24, 2016

Boyd Elementary School requests approval from the Board of Education to accept a grant award of \$528.00 from Lewis Family Play House, Play Partners, with U.S. Bank.

On January 29, 2016, Jacklyn Smith, third grade teacher at Boyd Elementary School, received confirmation that the grant she had applied for from Lewis Family Play House, Play Partners, with U.S. Bank for a waiver of entrance fees of \$8.00 per student for sixty-six (66) third grade Boyd students, for a total of \$528.00, had been approved. The purpose of this grant is to give the students an opportunity to experience performing arts.

It is recommended that the Board of Education accept the grant award from Lewis Family Playhouse, Play Partners, with U.S. Bank, in the amount of \$528.00 for the fee waiver for sixty-six (66) Boyd Elementary third grade students.

**Submitted by:** Eva Serrato

**Reviewed by:** Jasmin Valenzuela

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 7.1)

**ACCEPTANCE OF GRANT FROM  
TARGET IN PARTNERSHIP WITH SCHOLARSHIP AMERICA**

February 24, 2016

Boyd Elementary School requests approval from the Board of Education to accept a grant of \$700.00 from Target in Partnership with Scholarship America for a visual and performing arts activity.

On December 7, 2015, Jaclyn Smith, third grade teacher at Boyd, received confirmation that the grant she had applied for through the Target Field Trip website had been approved. The grant is to provide funding for visual and performing arts for third grade students at Boyd to attend a performance of *Fairytales Unscripted* at the Lewis Family Playhouse. The grant will cover transportation as well as part of the admission costs.

It is recommended that the Board of Education accept the grant award for Boyd Elementary School from the "Target Field Trip Grant" from Target in Partnership With Scholarship America in the amount of \$700.00 for a third grade performing arts field trip.

**Submitted by:** Eva Serrato  
**Reviewed by:** Jasmin Valenzuela  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 8.1)

**H BUSINESS/FINANCIAL CONSENT**



## DONATIONS

February 24, 2016

<u>Name of Donors</u>	<u>Location/Description</u>	<u>Amount</u>
<u>MONETARY DONATIONS</u>		
First Financial	Rialto High School/ Principal's Donation Account	\$ 20.00
Wells Fargo Community Support Campaign	Rialto High School/ Principal's Donation Account	\$ 260.00
Ohiopyle Prints, Inc.	Rialto High School/ Principal's Donation Account	\$ 8.31
Box Tops for Education	Henry Elementary School/ Instructional Materials and Supplies	\$ 346.70
Lifetouch National School Studios	Henry Elementary School/ Instructional Materials and Supplies	\$ 132.00
The Way Bible Fellowship	Kordyak Elementary School/ Principal's Donation Account	\$ 100.00
<u>NON-MONETARY DONATIONS</u>		
Arrowhead United Way	Student Services/ Various health supplies to be used in the Health Services Office	
Ralph's Grocery Company	Kolb Middle School/ \$20 gift certificate for purchase of 325 lunch bags to be used for student health kits	
Ross Stores	Child Welfare and Attendance/ \$500 in gift certificates to be used towards clothing for homeless students	
Assembly Member Cheryl R. Brown	Child Welfare and Attendance/ 20 turkeys which were distributed to families of disadvantaged students	

(Ref. H 2.1)

NON-MONETARY DONATIONS (continued)

The Light International Outreach	Child Welfare and Attendance/ 10 food baskets which were distributed to the District's needy and homeless families
Stater Bros. Markets	Child Welfare and Attendance/ \$25 gift card for refreshments at SARB Meeting
California Institution Women's Prison	Child Welfare and Attendance/ 10 used bicycles for students achieving good attendance
In-N-Out Burger	Child Welfare and Attendance/ 25 single-use gift cards that may be redeemed for any meal by our homeless youth
Santa Claus, Inc.	Child Welfare and Attendance/ 70 jackets to be distributed to students
Loma Linda University Trauma Support Services	Child Welfare and Attendance/ 27 bicycle helmets to be issued to students
Mimi's Café	Categorical Programs/ One dozen muffins for refreshments at DAC Meeting

It is recommended that the Board of Education accept the listed donations from First Financial, Wells Fargo Community Support Campaign, Ohipyle Prints, Inc., Box Tops for Education, Lifetouch National School Studios, The Way Bible Fellowship, Arrowhead United Way, Ross Stores, Assembly Member Cheryl R. Brown, The Light International Outreach, Ralph's Grocery Company, Stater Bros. Markets, Mimi's Café, California Institution Women's Prison, In-N-Out Burger, Santa Claus, Inc., and Loma Linda Trauma Support Services, and request that a letter of appreciation be sent to the donors.

District Summary	
Monetary Donations – February 24, 2016	\$ 867.01
Donations – Fiscal Year-To-Date	\$ 28,886.63

**Submitted by:** Mohammad Z. Islam  
**Reviewed by and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 2.2)

**ACCEPTANCE OF GRANTS  
CALIFORNIA INSTITUTIONAL TURF REPLACEMENT PROGRAM**

February 24, 2016

The California Institutional Turf Replacement Program through Proposition 84, focuses on non-State, public facilities in the drought-stricken communities of Southern California. Under the program, local water Districts offered grants for removal of turf to be replaced with drought-tolerant landscaping.

The Rialto Unified School District applied for grants from the following local water districts: Rialto City Water, West Valley Water District, Colton City Water and the San Bernardino Municipal Water Department.

After submittal of grant applications, which met all the criteria of the water districts, the Rialto Unified School District was awarded grants for the removal of turf at sixteen (16) school sites to be replaced with orchards and gardens. The grants amounts are:

**Rialto City Water - \$41,300.00**

Bemis Elementary, Boyd Elementary, Casey Elementary, Curtis Elementary, Dollahan Elementary, Dunn Elementary, Henry Elementary, Myers Elementary, Werner Elementary

**West Valley Water District - \$62,500.00**

Fitzgerald Elementary, Trapp Elementary, Preston Elementary, Kordyak Elementary, Morgan Elementary

**Colton City Water - \$21,600.00**

Garcia Elementary

**San Bernardino Municipal Water Department - \$15,000.00**

Kelley Elementary

The California Conservation Corps will provide the turf removal at no cost to the District, and Rainbird International will provide irrigation supplies at no cost to the District.

It is recommended that the Board of Education accept grant awards from Rialto City Water - \$41,300.00, West Valley Water District - \$62,500.00, Colton City Water - \$21,600.00, and the San Bernardino Municipal Water Department - \$15,000.00, for a total of \$140,400.00 in grants, through the California Institutional Turf Replacement Program, Proposition 84, for the removal of turf at sixteen (16) school sites to be replaced with orchards and gardens. The California Conservation Corps will provide the turf removal at no cost to the District and Rainbird International will provide irrigation supplies at no cost to the District. There will be no cost to the General Fund.

**Submitted by:** Bill Ralph

**Reviewed by:** Mohammad Z. Islam

**Submitted for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 3.1)

## **APPROVAL TO PURCHASE MUSICAL INSTRUMENTS**

February 24, 2016

Authorization by the Board of Education is required to purchase from the bids of other governmental agencies. The following bid will allow the District to purchase musical instruments for the 2015/2016 through 2017/2018 Fiscal Years without going out to formal bid, thereby taking advantage of the same terms and conditions of the contract and its competitive pricing structure.

Corona-Norco Unified School District

Bid Number 14/15-010  
for the Purchase of  
Musical Instruments

It is recommended that the Board of Education approve the use of the Corona-Norco Unified School District Bid Number 14/15-010 for the purchase of musical instruments for the 2015/2016 through 2017/2018 Fiscal Years, pursuant to Public Contract Code 20118, to be paid by District and/or Categorical funds.

**Submitted by:** Daniel Distrola

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 4.1)

## SURPLUS EQUIPMENT AND MISCELLANEOUS ITEMS

February 24, 2016

Quantity	Description	Quantity	Description
7	Portable Classroom Buildings	4	Rolling Cabinets
1	Filing Cabinet	50	Student Chairs
52	Student Desks	7	Bookshelves
4	Printers	45	CPU's
1	Keyboard and Mouse	35	Monitors
1	Office Chair	2	Bookcases
1	Set of Office Furniture	7	Television Carts
2	Copiers	2	Printer Stands
1	Camera and Bag	7	Overhead Projectors
7	Laptops	2	Boom Boxes
3	Televisions	6	LCD Projectors
14	Elmo Document Cameras	1	VCR
1	Cassette/CD Player	2	Desks, Small
1	Examination Bed	1	Media Notebook
1	P.A. Transmitter	1	Typewriter
3	Refrigerators, Small	5	Microwaves

It is recommended that the Board of Education declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.

**Submitted by:** Daniel Distrola

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 5.1)

## **STUDENT TEACHER AGREEMENT**

February 24, 2016

The purpose of this agreement is to enter into a mutually beneficial education and training agreement with Cal State TEACH, for student teachers. Students enrolled in the program at Cal State TEACH will gain experience with professionals in the Rialto Unified School District.

This agreement will offer an opportunity for students to further their education toward becoming effective future teachers with guidance from experienced mentors.

It is recommended that the Board of Education ratify an agreement with Cal State TEACH for mentoring opportunities for student teachers effective January 1, 2016, through December 31, 2019, at no cost to the District.

**Submitted by:** Tom Haldorsen  
**Reviewed by:** Mohammad Z. Islam  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 6.1)

**PATHFINDER OUTDOOR SCIENCE SCHOOL  
DR. EDWARD FITZGERALD ELEMENTARY SCHOOL**

February 24, 2016

Dr. Edward Fitzgerald Elementary School requests approval from the Board of Education for approximately seventy (70) fifth grade students, two (2) staff members, and approximately twelve (12) parent chaperones to attend an outdoor education camp at Pathfinder Outdoor Science School, in Idyllwild, California, 92560, April 6 through April 8, 2016

Pathfinder Outside Science School is a fully staffed and accredited outdoor school that offers a broad selection of academic and recreational learning opportunities. Fitzgerald staff will design the course activities with Pathfinder instructors to best meet the needs of their students.

The cost per student will be \$175.00, which covers two (2) night's lodging, six (6) meals, transportation, camp supervision, and instructors. The total cost of the program will be approximately \$14,305.00, to be paid by student fundraisers and donations. Transportation will be via District buses.

It is recommended that the Board of Education approve participation of approximately seventy (70) fifth grade students, two (2) staff members, and twelve (12) parent chaperones (who have been approved as Level 1 Volunteers), from Dr. Edward Fitzgerald Elementary School, to attend the outdoor education camp at Pathfinder Outdoor Science School, in Idyllwild, California, April 6 through April 8, 2016, at a cost of approximately \$14,305.00, to be paid through student fundraisers and donations, at no cost to the District.

**Submitted by:** Yolanda Jackson  
**Reviewed by:** Jasmin Valenzuela  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 7.1)

**PARTICIPATION AT PATHFINDER OUTDOOR SCIENCE SCHOOL  
PRESTON ELEMENTARY SCHOOL**

February 24, 2016

Preston Elementary School requests approval from the Board of Education for approximately fifty (50) fifth grade students, five (5) staff members, and five (5) parent chaperones to attend an outdoor education camp at Pathfinder Outdoor Science School, in Idyllwild, California, April 6 through April 8, 2016.

Pathfinder Outdoor Science School is a fully staffed outdoor school that offers a broad selection of academic and recreational courses. Preston staff will design the camp program with Pathfinder instructors to best meet the needs of their students. Transportation will be via District buses.

The total cost per student will be \$185.00, which covers two (2) nights lodging, six (6) meals, camp supervision, instructors, and \$19.50 per student to cover transportation costs. The total cost for the outdoor education camp will be approximately \$12,000.00, to be paid by student fundraisers, donations, and ASB funds.

It is recommended that the Board of Education approve approximately fifty (50) fifth grade students, three (3) staff members, and five (5) parent chaperones (upon fingerprint clearance) from Preston Elementary School to participate in the outdoor education camp at Pathfinder Outdoor Science School, in Idyllwild, California, April 6 through April 8, 2016, at a total cost of approximately \$12,000.00, to be paid by student fundraisers, donations, and ASB funds, at no cost to the District.

**Submitted by:** Robin S. McMillon  
**Reviewed by:** Jasmin Valenzuela  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 8.1)



## I FACILITIES PLANNING CONSENT

**NOTICE OF COMPLETION  
ABBCO SERVICES, INC.**

February 24, 2016

Representatives from the Facilities Planning and Maintenance and Operations Departments and Ledesma and Meyer Construction Company, Inc., completed the final walk-through of the work completed by ABBCO Services, Inc., for all work required in connection with Category No. 19, Jehue Middle School Classroom Additions Project.

The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

It is recommended that the Board of Education accept the work completed by February 2, 2016, by ABBCO Services, Inc., for all work required in connection with the Jehue Middle School Classroom Additions Project, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. I 1.1)

**NOTICE OF COMPLETION  
PA THOMPSON ENGINEERING, INC.**

February 24, 2016

Representatives from the Information Technology, Facilities Planning, Maintenance and Operations Departments, and PA Thompson Engineering, Inc., completed the final walk-through of the work completed by PA Thompson, Inc., for all work required in connection with network upgrades and wireless installation (Internal Connections E-Rate Year 15 Project) at the Milor High School Campus.

The Notice of Completion, when filed with County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

It is recommended that the Board of Education accept the work completed by January 8, 2016, by PA Thompson Engineering, Inc., for all work required in connection with network upgrades and wireless installation (Internal Connections E-Rate Year 15 Project) at the Milor High School Campus, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

**Submitted by:** Beth Ann Scantlebury

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuahtémoc Avila, Ed.D.

(Ref. I 2.1)

**J PERSONNEL SERVICES CONSENT**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**CHILD DEVELOPMENT APPRENTICES**

Iniguez, Cynthia	Rocking Horse Preschool	02/16/2016	\$10.00 per hour
Arteaga, Sandra	Preston #2 Preschool	02/16/2016	\$10.00 per hour
Rodriguez, Gabriela	Dunn Preschool	02/16/2016	\$10.00 per hour

**SUBSTITUTE NOON DUTY AIDE**

Garcia, Naila	Morgan Elementary	02/05/2016	\$10.00 per hour
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**WORKABILITY**

Lopez-Flores, Bryant	Walgreens/Rialto	02/12/2016	\$8.50 per hour
Munoz, Esmeralda C	Walgreens/Rialto	02/12/2016	\$8.50 per hour
Ortiz, Erika	Walgreens (B)/Rialto	02/16/2016	\$8.50 per hour
Sahagun, Marisol	Walgreens (B)/Rialto	02/17/2016	\$8.50 per hour

**WORKABILITY - Returning Students**

Romero, Jose	CVS/ Rialto	02/02/2016	\$10.00 per hour
Trinidad, Chelsey	Walgreens (B)/Rialto	02/09/2016	\$10.00 per hour

**NON-CERTIFICATED COACHES**

A search of the certificated staff of the Rialto Unified School District has failed to fulfill the District's coaching needs. Pursuant to the Title 5 California Code of Regulations, Section 5531, this is to certify that the following non-certificated coaches employed by the Rialto Unified School District are competent in first aid and emergency procedures as related to coaching techniques in the sports to which they are assigned:

Jehue Middle School

Allen, Anthony	Boys' Basketball	2015/2016	\$217.00
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Carter High School

Baptista, Sater	Frosh Head, Boys' Soccer	2015/2016	\$3,040.00
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Eisenhower High School

Bailey, Keith	Varsity Head, Boys' Track	2015/2016	\$3,951.00
Jefferies, Alexander	Frosh Head, Boys' Track	2015/2016	\$3,170.00
Luebs, Anthony	Frosh Head, Baseball	2015/2016	\$3,170.00
O'Handley, Joshua	Frosh Assistant, Baseball	2015/2016	\$2,649.00
Sparks, Austin	Varsity Head, Boys' Swimming	2015/2016	\$3,387.00

Rialto High School

Goodloe, Robert	JV Head, Girls' Track	2015/2016	\$3,170.00
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PERSONNEL REPORT NO. 1148  
CLASSIFIED EXEMPT EMPLOYEES  
February 24, 2016

**NON-CERTIFICATED COACHES**

Rialto High School

Lopez, Enrique	Varsity Head, Boys' Track	2015/2016	\$3,951.00
Russell, Lashaun	Varsity Assistant, Girls' Track	2015/2016	\$2,953.00

**Submitted By:** Rhonda Kramer  
**Approved By:** Tom Haldorsen  
**Presented For Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. J 1.2)

PERSONNEL REPORT NO. 1148  
 CLASSIFIED EMPLOYEES  
 February 24, 2016

**EMPLOYMENT**

Aguilera, Nancy	Instructional Assistant II (RSP/SDC) Bemis Elementary School	02/12/2016	26-1	\$14.66 per hour (3 hours, 203 days)
Flores, Summer (Repl. M. Bernal)	Payroll Technician Fiscal Services	02/25/2016	42-1	\$21.83 per hour (8 hours, 12 months)
Gomez, Rebecca (Repl. S. Pagan)	Instructional Assistant II (RSP/SDC) Bemis Elementary School	02/09/2016	26-1	\$14.66 per hour (3 hours, 203 days)
Pinedo, Cecilia (Repl. A. Perez)	Instructional Assistant II (RSP/SDC) Morgan Elementary School	01/28/2016	26-1	\$14.66 per hour (3 hours, 203 days)
Sheppard, Cynthia (Repl. W. Merideth)	Bus Driver Transportation	02/25/2016	34-1	\$17.91 per hour (4 hours, 203 days)

**RETIREMENT**

Abarca, Victoria	Nutrition Service Worker I Kelley Elementary School	03/04/2016
Aguilar, Dora	Nutrition Service Worker I Central Kitchen	03/09/2016
Garcia, Erlinda	Nutrition Service Worker I Frisbie Middle School	03/31/2016
McDonald, Margaret	Instructional Assistant II (RSP/SDC) Fitzgerald Elementary School	05/26/2016

**PLACE ON THE 39-MONTH REEMPLOYMENT LIST**

Acosta, Richard	Custodian I Rialto High School	03/09/2016
Eaton, Maricela	Lead Nutrition Service Worker Curtis Elementary School	03/02/2016

**SHORT TERM ASSIGNMENT** (not to exceed 40 hours per week)

Clerical Support	Child Development Department	04/04/2016 - 06/30/2016	29-1	\$15.84 per hour
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**VOLUNTARY LATERAL TRANSFER AND DECREASE IN WORK HOURS**

Carrillo, Dusty	To: Health Aide Curtis Elementary School	02/09/2016	To: 25-2	\$15.07 per hour (6.25 hours, 203 days)
	From: Health Aide Casey Elementary School		From: 25-2	\$15.07 per hour (6.5 hours, 203 days)

PERSONNEL REPORT NO. 1148  
CLASSIFIED EMPLOYEES  
February 24, 2016

**VOLUNTARY LATERAL TRANSFER AND INCREASE IN WORK HOURS**

Rogers, Winter (Repl. D. Carrillo)	To:	Health Aide Casey Elementary School	02/09/2016	To:	25-4	\$16.67 per hour (6.5 hours, 203 days)
	From:	Health Aide Kordyak Elementary School		From:	25-4	\$16.67 per hour (6 hours, 203 days)

**SUBSTITUTE**

Castrejon, Irene	Athletic Trainer	02/03/2016	42-1	\$21.83 per hour
Flores, Summer	Payroll Technician	02/09/2016	42-1	\$21.83 per hour
Martinez, Isabell	Nutrition Service Worker	02/02/2016	19-1	\$12.39 per hour
Mikhlian, Silva	Nutrition Service Worker	02/02/2016	19-1	\$12.39 per hour
Rodriguez, Erica	Nutrition Service Worker	02/02/2016	19-1	\$12.39 per hour
Salter, Latarsha	Health Aide	02/04/2016	25-1	\$14.37 per hour
Santana-Esparza, Lucy	Nutrition Service Worker	02/02/2016	19-1	\$12.39 per hour
Yaross, Kyle	Athletic Trainer	02/04/2016	42-1	\$21.83 per hour

**CERTIFICATION OF ELIGIBILITY LIST – Account Clerk II**

Eligible: 02/25/2016  
Expires: 08/25/2016

**CERTIFICATION OF ELIGIBILITY LIST – Attendance/Records Clerk**

Eligible: 02/25/2016  
Expires: 08/25/2016

**CERTIFICATION OF ELIGIBILITY LIST – Instructional Technology Assistant**

Eligible: 02/25/2016  
Expires: 08/25/2016

**CERTIFICATION OF ELIGIBILITY LIST – Special Education Child Development Instructional Assistant**

Eligible: 02/25/2016  
Expires: 08/25/2016

\*\*Position reflects the equivalent to a one-Range increase for night differential

\*\*\* Position reflects a \$50.00 monthly stipend for Confidential position

^ Position reflects the equivalent to a one-Range increase for special needs

**Submitted By:** Rhonda Kramer  
**Approved By:** Tom Haldorsen  
**Presented For Board Action:** Cuauhtémoc Avila, Ed.D.  
(Ref. J 2.2)



**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**SUBSTITUTES** (To be used as needed at the appropriate rate per day, effective February 25, 2016 unless earlier date is indicated)

Jarnagin, Calvin	02/18/2016
Marshall, Sheila	02/05/2016
Matthews, Marlon	02/11/2016
Sanchez, Joshua	02/12/2016

**EMPLOYMENT**

Reyes, Daniel	Secondary Teacher	02/23/2016	I-1	\$50,711.00 (184 days)
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**RE-EMPLOYMENT**

Mendiola, Michelle	Secondary Teacher	02/17/2016	III-11	\$85,680.00 (184 days)
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**EXTRA DUTY COMPENSATION** (Teacher at Garcia Elementary to maintain school website and keep parents informed about online resources to help their children increase their academic skills January 2016 through May 2016, at the hourly rate of \$42.03, not to exceed 40 hours and to be charged to Title I)

Genz, Debbie

**EXTRA DUTY COMPENSATION** (Department Chairpersons for the 2015/2016 school year)

Eisenhower High School

Contreras, Caren	Special Education	65 Sections	\$2,584.00
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Rialto High School

Hunt, Michelle	Math	85 Sections (1/2 Share)	\$781.60
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**EXTRA DUTY COMPENSATION**

Carter High School

Hopper, Timothy	Varsity Head, Boys' Golf	2015/2016	\$3,040.00
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Eisenhower High School

Arratia, Angel	Varsity Head, Baseball	2015/2016	\$3,951.00
Cortez, Luis	JV Head, Baseball	2015/2016	\$3,387.00
Dunbar-Small, Laurie	Varsity Head, Softball	2015/2016	\$3,951.00
Gonzalez, Luis	Varsity Assistant, Boys' Track	2015/2016	\$2,953.00
Loncteaux, Christopher	Varsity Head, Girls' Swimming	2015/2016	\$3,387.00
Perantoni, Mark	Frosh Head, Boys' Track	2015/2016	\$3,170.00
Pergler, Raymond	Varsity Head, Boys' Tennis	2015/2016	\$3,213.00
Rickard, Chad	JV Head, Boys' Track	2015/2016	\$3,170.00
Robles, Lorraine	Varsity Assistant, Girls' Swimming	2015/2016	\$2,779.00

PERSONNEL REPORT NO. 1148  
CERTIFICATED EMPLOYEES  
February 24, 2016

**HOME AND HOSPITAL TEACHERS** (To be used during the 2015/2016 school year, as needed, at the regular hourly rate of \$42.03)

Patridge, Kashima

**Submitted By:** Aaron Rogers  
**Reviewed By:** Tom Haldorsen  
**Presented For Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. J 3.2)

**RESOLUTION # 15-16-46  
RIALTO UNIFIED SCHOOL DISTRICT**

**2015-2016**

**February 24, 2016**

Pursuant to Title V Section 80120(b), for the 2015/2016 school year, the Board of Education of the Rialto Unified School District authorizes the Associate Superintendent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified employment criteria for the position.

<u>NAME</u>	<u>SITE</u>	<u>CREDENTIAL TO BE WAIVED</u>	<u>ASSIGNMENT</u>
Daniel M. Reyes	Eisenhower H.S.	EL Authorization	Culinary Arts Teacher

I, Cuauhtémoc Avila, Ed.D., Secretary of the Governing Board of the Rialto Unified School District, hereby certify that the foregoing is a true and correct copy of a credential waiver duly made, adopted and entered in the Board minutes of the Governing Board of the Rialto Unified School District of San Bernardino County on the 24<sup>th</sup> day of February, 2016.

Date: \_\_\_\_\_

\_\_\_\_\_  
Cuauhtémoc Avila, Ed.D.  
Secretary, Board of Education

**K DISCUSSION/ACTION ITEMS**

## ON-BILL FINANCING PROGRAM

February 24, 2016

Southern California Edison (SCE) offers the On-Bill Financing (OBF) program as an incentive to promote energy efficiency to all eligible business customers. The OBF program provides up to \$1 Million loan financing with zero-interest and no loan cost for qualified energy-efficiency projects. The OBF loan is repaid over ten (10) years through monthly savings on the SCE bills.

The District is qualified for an approximately \$1 Million grant from the California Clean Energy Jobs Act (Prop 39) distribution in 2016, for energy efficiency projects. This is the third year of the Prop 39 program. In order to achieve the greatest return on the Prop 39 energy efficiency grant, staff recommends that the District apply for an OBF loan to supplement the Prop 39 grant for the implementation of Energy Expenditure Plan (EEP No. 3) in the summer of 2016. The combined resources will make it possible for an estimated \$2 Million energy efficiency plan to include improvements at up to 24 schools/sites without any impact to the General Fund. The OBF loan will be used to upgrade outdoor lighting fixtures with LED energy efficient devices at up to 24 schools/sites. With Prop 39 and the On-Bill Financing Program, the District can realize an annual electric cost savings of approximately \$130,000.00.

It is recommended that the Board of Education approve filing an application with Southern California Edison for On-Bill Financing of up to \$1 Million to upgrade outdoor lighting fixtures with LED energy efficient devices for up to 24 schools/sites to supplement Energy Expenditure Plan (EEP No. 3). The loan will be repaid through savings on the District's Southern California Edison electric bill with no impact on the General fund.

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref K 1.1)

**ADOPTION OF RESOLUTION NO. 15-16-43  
RELATIVE TO THE APPROVAL OF AN AGREEMENT WITH  
CALIFORNIA EMPLOYERS' RETIREE BENEFIT TRUST (CERBT) PROGRAM**

February 24, 2016

The school district provides post-retirement benefits, therefore, the Governmental Accounting Standards Board (GASB) statement No. 45 requires the liability of Other Post-Employment Benefits (OPEB) provided after retirement to be accrued throughout the employment period it is earned. GASB 45 requires an OPEB actuarial report to identify and report the school district accrued liability for present and future retiree benefits. The actuarial report prepared by Demsey, Fillinger & Associates reports that the Rialto Unified School District's unfunded accrued liability amounts to approximately \$34.5 Million, as of February 1, 2015, and the Annual Required Contribution (ARC) for the Fiscal Year 2015-2016 is \$4,069,653. The ARC represents the annual amount the District should set aside to cover the cost of current and future retirees. The District will pay \$1,649,860 in Fiscal Year 2015-2016 for current retirees' healthcare costs from the General Fund, but does not have a funding plan for future retirees' healthcare costs.

In order to manage the current and future cost of OPEB retiree healthcare benefits, an irrevocable trust can be established. The trust is used to make annual contributions at the actuarially calculated ARC and reimburse the District for the current year cost of healthcare retiree benefits. The benefits of establishing an OPEB retiree trust include: investment income to pay for future retiree healthcare benefits, a reduction of the unfunded liability, an improved positive credit rating, and also minimizes the impact on the General Fund.

CalPERS (California Public Employees' Retirement System) offers the prefunding plan through its California Employers' Retiree Benefit Trust (CERBT) program. The CERBT program contracts with 463 public agencies, of which 39 are school districts. As of July 31, 2015, the CERBT program administers an estimated \$4.6 Billion in assets on behalf of its participating agencies. The expected return on investment ranges from 3.77% to 8.91%. Actual returns over the past five years, as of July 31, 2015, ranged from 4.22% to 9.13%.

It is recommended that the Board of Education adopt Resolution No. 15-16-43 to approve an agreement with CalPERS (California Public Employees' Retirement System) for the establishment of a prefunding plan for Other Post-Employment Benefits (OPEB) in the California Employers' Retiree Benefit Trust (CERBT) Program.

**Submitted by:** Diane Romo

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 2.1)

**RESOLUTION NO. 15-16-43  
AGREEMENT WITH  
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM  
TO PREFUND OTHER POST-EMPLOYMENT BENEFITS  
THROUGH THE CALIFORNIA EMPLOYERS'  
RETIREE BENEFIT TRUST (CERBT) PROGRAM**

February 24, 2016

**WHEREAS**, Government Code Section 22940 establishes in the State Treasury the Annuitants' Health Care Coverage Fund for the prefunding of health care coverage for annuitants (Prefunding Plan); and

**WHEREAS**, The California Public Employees' Retirement System (CalPERS) Board of Administration has sole and exclusive control and power over the administration and investment of the Prefunding Plan (sometimes also referred to as CERBT), the purposes of which include, but are not limited to (i) receiving contributions from participating employers and establishing separate Employer Prefunding Accounts in the Prefunding Plan for the performance of an essential governmental function (ii) investing contributed amounts and income thereon, if any, in order to receive yield on the funds, and (iii) disbursing contributed amounts and income thereon, if any, to pay for costs of administration of the Prefunding Plan and to pay for health care costs or other post-employment benefits in accordance with the terms of participating employers' plans; and

**WHEREAS**, the Rialto Unified School District (Employer) desires to participate in the Prefunding Plan upon the terms and conditions set by the California Public Employees' Retirement System (CalPERS) Board of Administration and as set forth herein; and

**WHEREAS**, Employer may participate in the Prefunding Plan upon (i) approval by the California Public Employees' Retirement System (CalPERS) Board of Administration, and (ii) filing a duly adopted and executed Agreement and Election to Prefund Other Post-Employment Benefits (Agreement) as provided in the terms and conditions of the Agreement; and

**WHEREAS**, The Prefunding Plan is an irrevocable trust fund that is intended to perform an essential governmental function within the meaning of Section 115 of the Internal Revenue Code as an agent multiple-employer plan as defined in Governmental Accounting Standards Board (GASB) Statement No. 43 consisting of an aggregation of single-employer plans, with pooled administrative and investment functions;

(Ref. K 2.2)

**THEREFORE, BE IT RESOLVED THAT,** Resolution No. 15-16-43 is hereby adopted and approved, authorizing the District to enter into an agreement with CalPERS to participate in the prefunding of post-employment benefits in the California Employers' Retiree Benefit Trust (CERBT) program.

**PASSED AND ADOPTED,** this 24th day of February 2016, by the Board of Education of the Rialto Unified School District of San Bernardino County by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAINED: \_\_\_\_\_

I certify under penalty of perjury, the foregoing statements to be true and correct.

\_\_\_\_\_  
Cuauhtémoc Avila, Ed.D.  
Secretary, Board of Education  
Rialto Unified School District

\_\_\_\_\_  
Nancy G. O'Kelley  
President, Board of Education  
Rialto Unified School District



**ADOPTION OF RESOLUTION NO. 15-16-44  
DELEGATION OF AUTHORITY TO REQUEST DISBURSEMENTS FROM  
CALIFORNIA EMPLOYERS' RETIREE BENEFIT TRUST (CERBT) PROGRAM**

February 24, 2016

Along with the agreement to establish a prefunding plan for Other Post-Employment Benefits (OPEB) in the California Employers' Retiree Benefit Trust (CERBT) Program, the Delegation of Authority to Request Disbursement is required. Disbursements from the trust are made to reimburse the payments made by the District for retiree healthcare costs.

The annual payments for the retiree healthcare benefits are currently approximately \$1,649,860. The District can elect to make contributions and disbursements for the annual amount above or allocate the net amount of the Annual Required Contribution (ARC) to the trust.

The Board action will delegate disbursement authority to the Associate Superintendent of Business Services and the Senior Director of Fiscal Services, as required by the California Employers' Retiree Benefit Trust (CERBT) Program. Disbursements under the trust can only be directed to Rialto Unified School District since the program operates on a reimbursement of OPEB cost incurred by the District.

It is recommended that the Board of Education adopt Resolution No.15-16-44 authorizing the Delegation of Authority to Request Disbursements from the California Employers' Retiree Benefit Trust (CERBT) Program to the Associate Superintendent of Business Services and the Senior Director of Fiscal Services.

**Submitted by:** Diane Romo

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 3.1)

**RESOLUTION NO. 15-16-44**  
**DELEGATION OF AUTHORITY TO REQUEST DISBURSEMENTS FROM**  
**CALIFORNIA EMPLOYERS' RETIREE BENEFIT TRUST (CERBT) PROGRAM**

February 24, 2016

**WHEREAS**, the agreement to establish a prefunding plan for Other Post-Employment Benefits (OPEB) in the California Employers' Retiree Benefit Trust (CERBT) Program requires the Delegation of Authority to Request Disbursements; and

**WHEREAS**, the District can elect to make contributions at the Annual Required Contribution (ARC) to the trust; and

**WHEREAS**, the District can request reimbursement for the District's annual cost of retiree healthcare benefits;

**THEREFORE, BE IT RESOLVED THAT**, the Rialto Unified School District Board of Education delegates disbursement authority to the Associate Superintendent of Business Services, and the Senior Director of Fiscal Services, as required.

**APPROVED, PASSED AND ADOPTED** this 24<sup>th</sup> day of February, 2016, by the Board of Education of the Rialto Unified School District of San Bernardino County by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAINED: \_\_\_\_\_

I certify under penalty of perjury, the foregoing statements to be true and correct.

\_\_\_\_\_  
Cuauhtémoc Avila, Ed.D.  
Secretary, Board of Education  
Rialto Unified School District

\_\_\_\_\_  
Nancy G. O'Kelley  
President, Board of Education  
Rialto Unified School District

**ESTABLISHMENT OF FUND 71  
RETIREE BENEFIT FUND**

February 24, 2016

A fund is established to demonstrate fiscal accountability and compliance with finance-related legal, budgetary, and contractual provisions and restrictions on the use of public resources.

With the establishment of an irrevocable trust with the California Employers' Retiree Benefit Trust (CERBT) Program, a Fund 71-Retiree Benefit Fund must be established. The fund is used to account for a District's irrevocable contributions and can be used for reimbursement for the District's annual cost of retiree healthcare benefits.

The San Bernardino County Treasurer requires that the Board of Education approve the establishment of all funds.

It is recommended that the Board of Education approve the establishment of Fund 71-Retiree Benefit Fund to account for the activity in the California Employers' Retiree Benefit Trust (CERBT) Program.

**Submitted by:** Diane Romo

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 4.1)

## **OPTION AGREEMENT FOR COMMUNICATIONS EASEMENT**

February 24, 2016

American Tower Corporation (ATC) recently entered into a transaction with Verizon Wireless, pursuant to which ATC subleases, manages, operates and maintains a telecommunication site located on the Rialto Middle School property. The cellular tower was already on the Rialto Middle School site when it was purchased by the District. The District currently has a lease agreement with ATC, wherein they lease the cellular tower property in the amount of \$1,246.37 per month. The current lease expires on February 28, 2025, and the lease amount is non-negotiable.

ATC has offered to pay the District a lump-sum payment of \$224,000.00 for a perpetual easement on the property for the operation of a cellular tower.

Under the terms of the easement agreement:

1. If ATC abandons the easement, or stops operating a cell site on the property for five years, the easement will automatically terminate after 5 years.
2. ATC can elect to terminate the easement, however, it must restore the site to its original condition, and they will not be entitled to a refund if they elect to terminate the easement.
3. ATC and any of its employees, agents, or subtenants will need to adhere to the District's vendor access policies for the site and provide 24 hour notice before accessing the site.
4. ATC will have exclusive access to the actual cell site, and the District can only enter the site with permission from ATC or in an emergency.

All terms and conditions of this agreement have been reviewed by the District's legal counsel, Fagen, Friedman, and Fulfroost, LLP.

It is recommended that the Board of Education enter into an Option Agreement with American Tower Corporation wherein American Tower Corporation will pay the District a lump-sum payment of \$224,000.00 to purchase a perpetual easement for the cellular tower located on the Rialto Middle School property.

**Submitted and Reviewed by:** Mohammad Z. Islam  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 5.1)

## **LAND SWAP**

February 24, 2016

Dollahan Elementary School is located on City-owned property located at 1060 West Etiwanda Avenue, Rialto, California. On November 1, 1984, the District entered into a 49-year lease with the City of Rialto for the purpose of constructing Dollahan Elementary School. Currently, the Rialto Unified School District leases the city-owned property at the rate of \$1.00 per year through October 31, 2033, when the District shall have the option to renew the lease agreement for one additional 49-year period.

On November 22, 2011, the City of Rialto adopted Resolution No. 6059 declaring its intention to abandon the Dollahan School Site to the District in exchange for the District-owned Parcel 1 and Parcel 3 of the old Rialto Middle School (currently Chavez-Huerta) site located at 324 N. Palm, Rialto California. Parcel 1 consists of grassy area (fields), and the northwest parking lot, which includes the basketball, volleyball and handball courts. Parcel 3 consists of grassy area (fields) plus the entire parking lot, which includes the new parking lot section designated for the Culinary Academy.

Since the District has plans to extend the parking lot adjacent to Parcel 1 to accommodate existing parking needs and has not finalized a decision on potential plans for future program development at the old Rialto Middle School (Chavez-Huerta) facility, it is recommended that the Board of Education deny the request from the City of Rialto to exchange Parcel 1 and Parcel 3 of the old Rialto Middle School (Chavez-Huerta) site for the City-owned Dollahan Elementary School site.

**Submitted and Presented for Board Action: Cuauhtémoc Avila, Ed.D.**

(Ref K 6.1)